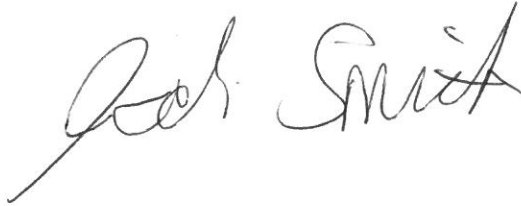


September 28, 2018

To the Board of Education,

I would like to request a leave of absence from my position at Sterling Elementary in order to student teach from January 14, 2019 to May 3, 2019. I will return to my position at Sterling Elementary on May 6, 2019.

Thank You

A handwritten signature in cursive script that reads "Jodi Smith". The signature is written in dark ink and is positioned above the printed name.

Jodi Smith

A handwritten signature in cursive script that reads "Carmel". The signature is written in dark ink and is located in the lower right area of the page.