

#### **Business & Instructional Support Operations ART DONATION**

The school principal, in conjunction with the school site council, may accept gifts of art. The school principal/site council has no obligation to accept, display, or maintain any items donated to the school. Once an item is accepted, the school shall be the sole owner of the donated item(s) and shall have the right, in its sole and absolute discretion, to deaccession any donated item(s) without providing notice to or obtaining the consent of the donor.

#### **Selection Criteria for Artworks**

Overall KPBSD schools have limited space for the display of art. Therefore, it is important to consider very carefully the acceptance of a piece of art as a gift.

- **Style and Nature:** The art should be appropriate in scale, material, form and content for the school environment.
- **Quality and Elements of Design:** Public art may have other functions in addition to aesthetic enjoyment. For example, a work of art may establish a focal point, modify, or enhance a space or identify a building function. As far as possible, the work of art should complement and enhance the building and its purpose.
- **Durability:** Works of art shall be examined for durability, taking the school environment and the condition of the piece into consideration. Extremely fragile items or those that are potential targets for vandalism are not appropriate for the school setting.
- **Installation and Maintenance Costs:** When selecting a work of art to purchase or determining if a gift may be accepted, the school principal/site council shall take into consideration any security issues, the cost of installation, and the cost of maintaining the work over its lifetime.
- **Public Liability:** Works that create unsafe conditions or contain other factors that may bear on public liability shall not be selected or accepted.

## BP 3290.1 Art Donation

### KPBSD Policy Manual

BP 3290.1

**School Conditions of Acceptance:** The school principal shall ensure that each donor signs a letter of acceptance of the school's terms and conditions including the following:

- All gifts must be unconditional, transferring ownership and all rights of ownership to the KPBSD.
- Gifts shall be accepted only with the understanding that the school principal/school site council has the right to determine retention, location and other considerations relating to the use or disposal of the donated gift.
- The school principal/site council may choose to display the gift or not.
- The school principal/site council may choose to sell the item and use the proceeds for any purpose appropriate to the school's mission.
- The school principal/site council may transfer ownership of the item, as it deems appropriate.

**Donor Conditions of Acceptance:** In the case of gifts or donations, the donor's conditions may affect whether or not the gift is accepted.

*(cf. BP [3290](#) Gifts, Grants, and Bequests)*

**KENAI PENINSULA BOROUGH SCHOOL DISTRICT  
Adopted:**