

RESUME

Kevin Lyon

[Redacted]
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Education: 1986 graduate of Lindbergh High School, Renton, WA 3.37 GPA
Montana Bible College 1989 4.00 GPA

Experience:

7/16 to Present KENAI PENINSULA BOROUGH
PURCHACING & CONTRACTING
144 N Binkley Street
Soldotna, AK 99669

POSITION: PROJECT MANAGER
Generating Request for Proposals and Invitations to Bid for numerous projects ranging from major remodels; to major mechanical upgrades; to facility additions; to fire alarm upgrades; to complete facilities and schools. These projects included grant applications, hiring the design team, managing the design process, producing bid documents, permitting, grant and funding compliance, resolution and ordinance writing, issuing and enforcing contract documents.

For additional specific information see other employment at Kenai Peninsula Borough below. The Capital Projects Department was combined with Contracting and Purchasing in July of 2016.

DIRECTOR: [Redacted]
Mayor: [Redacted]

9/11 to 7/16 KENAI PENINSULA BOROUGH
PUBLIC WORKS / MAJOR PROJECTS DIVISION
144 N Binkley Street
Soldotna, AK 99669

POSITION: PUBLIC WORKS DIRECTOR
Responsible for oversight of the borough project managers and support staff that handle between 30 and 60 projects per year on a continual basis, ranging in cost from \$50,000 to \$17 million. This position answers directly to the Borough Mayor, and is responsible to the governing body to assure that the projects are delivered as necessary. Position must assure that a project is planned for its completeness and integrity as well as establishing and maintaining the budget as depicted either through federal, private funding, or a combination of each. Responsible for the project to be both on time and within budget constraints, while still assuring that it meets the needs of the requesting agencies. The position demands constant monitoring of project's day-to-day activities through quality control inspection, site visits, in addition to conferences with both

designers and contractors from inception through as-built phase. Types of projects range from hospitals, underground utilities, schools, community building, 911 dispatch centers, fire stations and multi-agency public buildings. The capital projects program for the borough, through use of all funds from the multitude of sources, range from \$15 to \$30 million per year.

Mayor: [REDACTED]

11/10 to 9/2011

CITY OF KENAI
CITY ADMINISTRATION
210 Fidalgo Avenue
Kenai, AK 99611-7794

POSITION: CAPITAL PROJECTS MANAGER

Generating Request for Proposals and Invitations to Bid for numerous projects ranging from City Utility Upgrades to Public Facility Construction These projects included grant applications, hiring the design team, managing the design process, producing bid documents, permitting, grant and funding compliance, resolution and ordinance writing, issuing and enforcing contract documents.

CITY MANAGER: [REDACTED]

Mayor: [REDACTED]

07/06 to 11/10

KENAI PENINSULA BOROUGH
PUBLIC WORKS / MAJOR PROJECTS DIVISION
144 N Binkley Street
Soldotna, AK 99669

POSITION: PUBLIC WORKS DIRECTOR

Responsible for oversight of the borough project managers and support staff that handle between 30 and 60 projects per year on a continual basis, ranging in cost from \$50,000 to \$17 million. This position answers directly to the Borough Mayor, and is responsible to the governing body to assure that the projects are delivered as necessary. Position must assure that a project is planned for its completeness and integrity as well as establishing and maintaining the budget as depicted either through federal, private funding, or a combination of each. Responsible for the project to be both on time and within budget constraints, while still assuring that it meets the needs of the requesting agencies. The position demands constant monitoring of project's day-to-day activities through quality control inspection, site visits, in addition to conferences with both designers and contractors from inception through as-built phase. Types of projects range from hospitals, underground utilities, schools, community building, 911 dispatch centers, fire stations and multi agency public buildings. The capital projects program for the borough, through use of all funds from the multitude of sources, range from \$15 to \$30 million per year.

Mayor: [REDACTED]

9/01 to 7/06

KENAI PENINSULA BOROUGH
PUBLIC WORKS / MAJOR PROJECTS DIVISION
144 N Binkley Street
Soldotna, AK 99669

POSITION: PROJECT MANAGER/CONTRACT ADMINISTRATOR
Generating Request for Proposals and Invitations to Bid for numerous projects ranging from major remodels (Nanwalek Teacherage / Classroom Conversion, Kenai High school re-insulation project); to major mechanical upgrades (Soldotna High School Boiler Replacement, Arsenic Removal Equipment); to facility additions (Nikolaevsk Gym Addition, Sterling Water Treatment Facility); to fire alarm upgrades (Kenai Middle School Fire Alarm Upgrade, Soldotna Middle School Fire Alarm Upgrade, Redoubt Elementary & Soldotna High School Fire Alarm Upgrades) to complete facilities (Seward Middle School and the Emergency Response Center). These projects included grant applications, hiring the design team, managing the design process, producing bid documents, permitting, grant and funding compliance, resolution and ordinance writing, issuing and enforcing contract documents.

DIRECTOR: [REDACTED]
Mayor: [REDACTED]

2/89 to 8/01

PACIFIC COAST FEATHER
22714 Russell Road
Kent, WA 98032
(253) 518-0207

PACIFIC COAST FEATHER
1964 4TH AVE S.
Seattle, WA 98134
(206) 624 – 1057

PACIFIC COAST FEATHER
14524 40TH AVE NE.
Marysville, WA 98270
(360) 659 - 1299

POSITIONS: MAINTENANCE (three years), **R&D** (three years), **CORPORATE MAINTENANCE COORDINATOR - CORPORATE SAFETY** (four years), **CORPORATE MAINTENANCE MANAGER** (one year +).
Machine fabrication and design, PLC's, PC's, Scale Calibration & Repair, Panel Design & Building, Wiring, Welding, Plumbing, General trouble shooting, Plant design, Machine repair and installation for large feather production and sewing plants. I had direct responsibility for four corporate support technicians and 15 plants in North America including plant setups in both the United States and Canada. This responsibility included initial bidding of new projects and equipment, both repair and maintenance, development of operation and maintenance manuals as well as production budgets and loss management. I have also done temporary on site relocation for new plant setups for up to 473,000-sq. ft. of manufacturing. To give a little perspective the first facility was hand drafted in 1990, future projects were designed using Generic CADD from 1992 to 1995, and in 1996 the conversion was AUTOCAD. **AUTOCAD 2000, MS Office, SAP, MS Project, Direct soft.**

SUPERVISORS: [REDACTED]

1/88 - 2/89

ROBINSON COMMUNICATIONS
207 SW. 150th ST.
Seattle, WA 98116

POSITION: CAMERA OPERATOR: Copy camera for five local newspapers, maintenance and repair of processors and various other machines.

SUPERVISOR: [REDACTED]

Prior to 1/88

Various jobs in print shops operating and repairing printing presses and processing equipment. Also landscaping jobs including equipment repair and maintenance.

Professional References:

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Personal References:

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