

Introduced by: Mayor  
Date: 06/04/19  
Hearing: 06/18/19  
Action:  
Vote:

**KENAI PENINSULA BOROUGH  
ORDINANCE 2018-19-38 \_\_\_\_\_**

**AN ORDINANCE APPROPRIATING \$300,000 FROM THE SCHOOL FUND TO THE  
SCHOOL CAPITAL PROJECT FUND TO PROVIDE FUNDING FOR PORTABLE  
RELOCATION**

**WHEREAS**, the Kenai Peninsula Borough School District (“KPBSD”) has requested that five portable units be moved from Soldotna Prep school to other locations in the borough to meet student needs during the 2019-2020 school year; and

**WHEREAS**, funding for the relocation costs currently exist in the School Maintenance Fund representing in-kind support to the KPBSD; and

**WHEREAS**, to meet accounting requirements and due to the size and nature of the project, the expenditures should occur in the School Capital Project Fund; and

**WHEREAS**, the transfer of funds from the School Maintenance Fund to the School Capital Project Fund does not change the current year funding for the school district;

**NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

**SECTION 1.** The sum of \$300,000 is appropriated from the School Fund, account 241.00000.00000.27910 to account 241.94910.00000.50400, to be transferred to the School Capital Project Fund to provide funds for portable relocation expenditures.

**SECTION 2.** That this ordinance takes effect immediately upon its enactment.

**ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS \* DAY OF \*, 2019.**

\_\_\_\_\_  
Wayne H. Ogle, Assembly President

ATTEST:

\_\_\_\_\_  
Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough  
Maintenance Department

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**MEMORANDUM**

**TO:** Wayne Ogle, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Mayor *CP*

**FROM:** Scott Griebel, Maintenance Director *SG*  
Brandi Harbaugh, Finance Director *BH*

**DATE:** June 4, 2019

**SUBJECT:** Ordinance 2018-19-38, Appropriating \$300,000 from the School Fund to the School Capital Project Fund to Provide Funding for Portable Relocation (Mayor)

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As part of the consolidation of the Soldotna Prep facility there has developed a need to transport the relocatable classroom structures ("portables"), which are housed on those grounds, to other operational school sites where they can be utilized. At the Soldotna Prep site there are currently five such structures. It is the intent of the Kenai Peninsula Borough School District ("KPBSD") to have four of the portables moved to the Soldotna High School campus and one to Mountain View Elementary. Funds allocated to support the relocation will provide for utility provisions, contracted transportation, founding, assembly and setup of the structures. Additionally, any required modification to the intended sites (whether due to necessity or municipal requirements) and renovation or improvements that are made necessary through discovery during the process.

The funding for the relocation costs currently exist in the School Maintenance Fund representing in-kind support to KPBSD. To meet accounting requirements and due to the size and nature of the project, the expenditures should occur in the School Capital Project Fund.

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No.	<u>241.27910</u>
Amount:	<u>\$ 300,000</u>
By: <u>pp</u>	Date: <u>6/4/19</u>



# KENAI PENINSULA BOROUGH SCHOOL DISTRICT

## Assistant Superintendent

Dave Jones

148 North Binkley Street Soldotna, Alaska 99669-7520  
Phone (907) 714-8858 Fax (907) 262-5867

May 31, 2019

Brandi Harbaugh  
Kenai Peninsula Borough  
144 N. Binkley  
Soldotna, AK 99669

Re: Portable Moving Costs

Dear Brandi,

As part of the consolidation of schools involving Soldotna Prep and Soldotna High School, KPBSD has requested that five portable units currently located at Soldotna Prep be relocated to meet student needs.

It is my understanding that funding for the relocation costs currently exists in the FY19 Borough Maintenance Funds that are charged as In-Kind Support to the Kenai Peninsula Borough School District (KPBSD). To meet accounting and chart of account requirements, it is necessary that the funds be transferred to the 400 Capital Projects Fund so the work can be commenced and completed.

I am therefore requesting that \$300,000 be transferred from the FY19 241-27910 Borough Maintenance Fund to the FY19 400 Capital Project Fund. The FY19 Kenai Peninsula Borough In-Kind Support to KPBSD will remain as budgeted.

Thank you for your assistance in this matter.

A handwritten signature in blue ink that reads "Dave Jones".

Dave Jones  
Assistant Superintendent  
KPBSD  
(907) 714-8858