

Introduced by: Mayor  
Date: 06/18/10  
Hearing: 07/02/19  
Action:  
Vote:

**KENAI PENINSULA BOROUGH  
ORDINANCE 2019-19-04**

**AN ORDINANCE APPROPRIATING FUNDS FOR UTILITIES, MAINTENANCE AND  
INSURANCE OF THE SOLDOTNA PREP SCHOOL SURPLUS PROPERTY FOR  
FISCAL YEAR 2020**

**WHEREAS**, on June 3, 2019 the Kenai Peninsula Borough School Board (“KPBSD”) took formal action to surplus the Soldotna Prep School facility and transferred it to the Kenai Peninsula Borough effective June 30, 2019 since the KPBSD will no longer use the facility; and

**WHEREAS**, due to the facility becoming an asset of the Kenai Peninsula Borough on July 1, 2019, an appropriation of \$375,000 from the General Fund to Non-Departmental is needed to provide funds to cover utilities, maintenance and insurance for the building for fiscal year 2020; and

**WHEREAS**, these funds will provide annual operating and maintenance costs for the facility while a plan is being developed to determine future facility use and operational structure;

**NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

**SECTION 1.** \$375,000 is appropriated from the General Fund, account 100.27910 to account 100.94910.SPREP.49999, to provide funds for required annual operating costs of the facility for FY2020.

**SECTION 2.** That this ordinance takes effect immediately upon its enactment.

**ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS \* DAY OF \* 2019.**

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Wayne H. Ogle, Assembly President

ATTEST:

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Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough  
Finance Department

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**MEMORANDUM**

**TO:** Wayne Ogle, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Mayor *cp*

**FROM:** Brandi Harbaugh, Finance Director *BH*

**DATE:** June 6, 2019

**SUBJECT:** Ordinance 2019-19-04, Appropriating Funds for Utilities, Maintenance and Insurance of the Soldotna Prep School Surplus Property for Fiscal Year 2020 (Mayor)

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On June 3, 2019 the Kenai Peninsula Borough School Board approved a motion to surplus the Soldotna Prep School facility and transfer it to the Kenai Peninsula Borough since the KPBSD will no longer use the facility. Therefore, the administration is requesting an appropriation of \$375,000 from the General Fund to Non-Departmental to provide funds to cover utilities, maintenance and insurance for the building for fiscal year 2020, due to the facility being an asset of the Kenai Peninsula Borough. These funds will provide annual operating and maintenance costs for the facility while a plan is being worked on to determine future facility use and operational structure.

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No.	<u>100,27910</u>
Amount:	<u>\$ 375,000</u>
By: <u><i>pp</i></u>	Date: <u>6/6/19</u>

# Fiscal Note

Kenai Peninsula Borough  
Fiscal Year 2019

Ordinance/Resolution: Ord 2019-19-\_\_\_\_\_  
Fiscal Note Number:  
Publish Date: 6/18/2019

Title: Estimated utilities, insurance and maintenance for the surplusd So Prep School facility for FY2020.

Department: Mayor

Sponsor: \_\_\_\_\_ Mayor

## Expenditures/Revenues

Note: Amounts do not include inflation unless otherwise noted below.

	Current Year Estimate	Out-Year Cost Estimates	
	Current Year	Year2	Year 3
	2020	2021	2022
<b>Operating Expenditures</b>			
Utilities & Energy	189,000	189,000	189,000
Preventative Maintenance	160,000	160,000	160,000
Grounds Maintenance	4,200	4,200	4,200
Insurance	14,000	14,000	14,000
Rate/usage Contingency	7,800	7,800	7,800
<b>Total Operating</b>	<b>375,000</b>	<b>375,000</b>	<b>375,000</b>

Revenue Sources			
Borough wide	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>

Number of Positions			
Full-Time			

**375,000**

## ASSOCIATED REGULATIONS

Will the legislation result in procedural or regulation changes within a department? Y N (circle one)

If yes, by what date are the regulations to be adopted, amended or repealed? \_\_\_\_\_

Prepared By: \_\_\_\_\_ Brandi Harbaugh, Finance Director

Finance sign off: \_\_\_\_\_



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## SURPLUS REAL PROPERTY FORM

### KPBSD Contact Information

Contact Name	Kevin Lyon		
Contact Phone #	907-714-8820	Email	KLyon@kpbsd.k12.ak.us

### Facility Information

Name of Facility	Soldotna Prep		
Physical Address	426 W. Redoubt Ave, Soldotna, AK 99669		
Occupancy Rating	E	Square Footage	84,750
Year Facility Was Constructed	1970 Original/ 1986 Major Addition		
Current Use of Facility	Middle/Prep School		<i>(Attach Floor Plan)</i>
Uses on Grounds	See Map <i>(Attach Map with Boundary &amp; Features on Grounds)</i>		

### Funding Obligations & Restrictions

Capital Funding Sources	General Obligation Bonds, General Fund <i>(See Asset List)</i>
Current Debt Repayment	None
Use or Title Restrictions	Devoted to School Use with Reversion to City of Soldotna

### Average or Projected Property Costs

Utility & Energy	\$188,822
Routine & Preventative Maintenance	\$160,088
Grounds Maintenance	\$4,203
Insurance	\$13,826
Capital Needs Known	See Renewal Replacement Schedule

### Board Approval to Surplus Facility

Board Action	<i>(Attach Record of Action)</i>		
Meeting Date		Proposed Date of Transfer	6/30/2019

*Sean Durr*  
 KPBSD Superintendent Signature

6/4/19  
 Date

*Renny Vadla*  
 Board of Education President

6/5/19  
 Date

**Please return this form to KPB Mayor  
 Surplus Real Property**



### Agenda Item Details

Meeting	May 06, 2019 - Board of Education Meeting
Category	11. Action Items
Subject	A. School Consolidation Soldotna Prep and Soldotna High Schools
Type	Action
Recommended Action	Move the board approve the administration's recommendation to consolidate Soldotna High School and Soldotna Prep School into a comprehensive grades 9 – 12 high school located at the current Soldotna High School campus, beginning the fall 2019.
Goals	<ol style="list-style-type: none"> <li>1. Advocate for a reliable education funding plan that meets the fiscal needs of the district by working with a wide variety of stakeholders, including local, state and federal decision makers.</li> </ol>

### Background Information:

After careful consideration, the administration recommends that Soldotna High School and Soldotna Prep School be consolidated into a comprehensive grades 9 – 12 high school located at the current Soldotna High School campus. This change is to be effective fall 2019.

Much work is going to be required through this transition process. Once final board action is taken, a work group will need to begin moving forward with logistics and planning. Mr. Tony Graham will continue to be principal of the consolidated Soldotna High School. The District Office will work with Mr. Graham on determining other site administration duties and other staff allocations and duties. A plan will be developed to address equipment and supplies from both buildings, and with communicating with parents and the community.

In addition, this recommended consolidation would require River City Academy to be re-located to Skyview Middle School. District administration would work with both schools in a similar manner to Soldotna High School and Soldotna Prep to facilitate River City Academy's move to Skyview.

Should this recommendation be approved, the Board of Education will receive regular updates throughout the transition process.

[School Consolidation Support Yes-No graph 4-19.pdf \(41 KB\)](#)

[School Consolidation Frequently Asked Questions 4-19.pdf \(98 KB\)](#)

### Motion & Voting

Move the board approve the administration's recommendation to consolidate Soldotna High School and Soldotna Prep School into a comprehensive grades 9 – 12 high school located at the current Soldotna High School campus, beginning the fall 2019.



### Agenda Item Details

Meeting	Jun 03, 2019 - Board of Education Meeting
Category	11. Action Items
Subject	D. Soldotna Prep School Facility transfer to the Kenai Peninsula Borough
Access	Public
Type	Action
Recommended Action	The KPBSD administration recommends the board approve the Soldotna Prep School facility be transferred to the Kenai Peninsula Borough on June 30, 2019 through the facility surplus process.

### Public Content

Background Information: The KPBSD administration recommends the board approve the Soldotna Prep School facility be transferred to the Kenai Peninsula Borough on June 30, 2019 through the facility surplus process.

[Facility Surplus Form- Soldotna Prep June 2019.pdf \(488 KB\)](#)

### Administrative Content

### Executive Content

### Motion & Voting

Move to approve the Soldotna Prep School facility be transferred to the Kenai Peninsula Borough.

Motion by Dan Castimore, second by Matt Morse.

Final Resolution: Motion Carried

Yes: Debbie Cary, Dan Castimore, Lynn Hohl, Mike Ilig, Zen Kelly, Greg Madden, Matt Morse, Jason Tauriainen, Penny Vadia