

ELIZABETH PILECKAS

EDUCATION/CERTIFICATIONS

Wilderness First Responder Certification	Current until June 2019
Wilderness Water Safety Certification	Current until May 2019
New York University, Steinhardt School of Education <i>Bachelor of Science: English Education</i>	May 2007

PROFESSIONAL EXPERIENCE

Kachemak Bay Family Planning Clinic (KBFPC)/R.E.C. Room

Youth Program Manager March 2019-Present Homer, AK

- Develop, revise and implement multiple lesson packages in the surrounding schools for 7th-12th grade including: Comprehensive Evidence-Informed Sexual Health Education, Substance Misuse Prevention and Resiliency/Tough Times
- Work alongside Peer Education Coordinator to recruit, train and supervise Homer Peer Education Team, consisting of 5 local teens from the Homer area
- Supervise R.E.C. Room staff, events and resources; ensure consistent, safe space for teens during after school hours
- Attend relevant trainings and workshops in order to update knowledge on reproductive health, peer education, positive youth development (PYD), trauma informed care, adolescent brain development, youth mental health first aid, self-regulation tools and strategies, Adverse Childhood Experiences and resiliency, etc.
- Create and sustain relationships with individuals and organizations within the community to sustain strength and efficacy of KBFPC and R.E.C. Room
- Active member of supervisory and management team for KBFPC and R.E.C. Room

Wasabi's Bistro; Pacific Rim Fusion Restaurant

Server June 2018-April 2019 Homer, AK

- Provide excellent and professional service in a casual/fine dining setting
- Timely, cordial and informative communication in a high volume restaurant setting
- Demonstrate knowledge of menu items and ingredients to enhance guest experience and accommodate dietary needs and restrictions
- Assist in community promotion of restaurant and special dining events, including social media

Alaska Sled Dog Tours/Racing Kennel

Handler/Tour Guide Winters 2016-2018 Willow, AK

- Handler for Iditarod 'puppy team' during 2016/2017 winter season, including training, dog care, feeding, racing and Iditarod preparations
- Manage, train and provide kennel care for 26 yearlings during 2017/2018 winter season
- Facilitate positive, educational and safe guest experiences in variable winter conditions

Voyageur Outward Bound School

Instructor/Course Director June 2010-August 2017 Ely, MN

- Lead dogsledding/cross country ski and flatwater paddling wilderness expeditions in the Boundary Waters Canoe

Area Wilderness from 8-50 days in length

- Teach and transfer relevant winter and summer outdoor skills to students from ages 14-60+: fire-building, tree felling, cold management, ice reading, mushing, paddling, navigation
- Supervise expedition safety, quality and effectiveness amidst a variety of environmental and interpersonal factors
- Assess and manage risk in a remote wilderness setting for inexperienced travelers and new staff
- Train staff in risk management, group facilitation and outdoor skills
- Successfully manage and mentor staff and students within the Intercept Program
- Effectively communicate and create rapport with parents/guardians over the phone and face to face

The International High School at Prospect Heights

English Teacher/Academic Advisor

September 2008-January 2011

Brooklyn, NY

- Designed and implemented English curriculum for 9th and 10th grade ELLs; themes/topics addressed include: rebellion and conformity, good and evil, misogyny in the media, the Native American experience
- Assessed student progress and tailored curriculum on a daily basis to address a multi-cultural and highly differentiated classroom
- Co-designed and coordinated field trips to enhance curriculum: Native American Museum, Human Rights Walk
- Co-designed and implemented Advisory curriculum for 9th and 10th graders to support social/emotional growth, address academic milestones and meet NY State Health requirements
- Member of Professional Development Committee since September 2008; Chair since January 2010; facilitated school-wide adaptation of Coalition of Essential Schools rubrics

Urban Assembly Academy for Media Studies High School

ESL Teacher/Academic Advisor

September 2007-Present

New York, NY

- Designed and implemented 10-Week (*Socio*) *Linguistics* Curriculum for 10th Graders
- Administered 2008 NYSESLAT Exam
- Co-developed and implemented school wide Advisory schedule
- Co-designed and taught 10th Grade Advisory Curriculum
- Co-developed 9-12 English Curriculum including: goals, grade benchmarks, resources, assessments
- Coordinated several field trips for Linguistics Class and Advisory students
- Advised students through Exeter Summer School and College Now Application processes

Tyler Schlieman

(509) 961-7908 tylerschlieman@gmail.com

Prior Employment Summer 2017 - 2019 Coal Town Coffee Homer, AK

Barista/Trainer/Tasting Guru

- Prepared espresso drinks, proficient in latte art.
- Tasted, analyzed, and gave feedback for new coffee varieties.
- Trained employees.
- Ordered coffee, kept inventory, ran errands for cafe

September 2018 - May 2019 Paul Banks Elementary Homer, AK

Paraprofessional

- Worked with children ages 5 - 8 in and out of the classroom.
- Aided in schoolwork, peer communication, and listened as they navigated their school day.
- Supported independent decision making.
- Created student-led art projects.

July 2015 - Sept 2016 K Bay Caffe Homer, AK

Roaster/Barista/Trainer/Manager

Hands on in every aspect of the company. I trained new employees, roasted for a while, and developed great relationships with the people of Homer as a barista.

Sept. 2014 – May 2015 Toby's Estate Coffee Co. Brooklyn, NY

Roaster

- Roasted four days a week, on a 25 kilo Probat.
- Participated in QC, blend development, and purchasing cuppings.
- Led and worked in packaging and delivery.

Oct. 2012 – May 2015 Toby's Estate Coffee Co. Brooklyn, NY

Barista/Shift Lead/Coffee Educator/Trainer

- Same barista responsibilities as listed above.
- As an educator, I designed and taught classes for the public.
- In charge of café operation as the shift lead, handled accounting daily.

March 2012 – October 2012 Brooklyn Roasting Co. Brooklyn, NY

Barista/Roaster

Education Graduated in 2010 University of Washington Seattle, WA

- English Literature, Bachelor's Degree

References

*Megan Fowler (Head of Sp. Ed., Paul Banks Elementary) (907) 690-4392

Katy Rice (Employer, Coal Town Coffee) (907) 435-7048

Remy McBride (K Bay Caffe) (907) 299-3420

*Letter of recommendation available upon request.

MADISON WILLIAMS

Madlovesnow10@gmail.com

March 7, 2018

REC Room Coordinator

Homer Alaska

To whom it may concern,

I am very interested in working as the REC room coordinator within your company this fall and winter. I believe I possess the necessary skills and experience you are seeking and would make a valuable addition to your company.

As my resume indicates, I possess about 3 years of progressive experience in education. My professional history includes working as a snowmobile driver and assistant ski instructor for the Winter Park Ski School an assistant teacher for Basic Beginnings Early Learning Center in Laramie Wyoming and most recently as a camp councilor for Camp Fire Alaska's Rural program.

Most recently, my responsibilities working for Basic Beginnings and Camp Fire meet all of the requirements needed to work for the school year program. For these positions, my responsibilities included leading a summer camp for youth and teens in rural Alaska while following the wellness curriculum provided for us, provide snack for the summer food program and care for all other needs of participants within the programs.

I have attached my resume for your view and I look forward to speaking with you further regarding your available position.

Sincerely,

Madison Williams

Hello

I'm Madison Williams

(307) 461-7037
 madlovesnow10@gmail.com

Skills

Outdoor Leadership, basic computer skills, communication, childcare

Experience

May 2019 – Present

Camp Fire Alaska Rural Program – *Lead Camp Staff*

- Co-lead summer camp in three different rural villages
- Teach wellness curriculum
- Life guard while kids swim
- Serve lunch and dinner snack for food program
- Facilitate arts and crafts activities
- Facilitate outdoor games and nature walks
- Assist children with basic first aid

April 2018 – April 2019

Basic Beginnings Early Learning Center, Laramie Wyoming – *Assistant Teacher*

- Assist head teacher in 2-3 year old classroom
- Change dippers/assist with potty training and bathroom breaks
- Assist with daily centers and outdoor activities
- Server breakfast lunch and snack
- Help calm kids for nap time
- Comfort sad children
- Basic first aid

November 2017 – April 2018

Winter Park Ski Area, Winter Park Colorado - *Snowmobile driver and Assistant Ski Instructor for ski school*

- Drive Snowmobiles
- Transfer 3-6 year old ski school students from green room to lessons
- Transfer sad and sick ski school students from lesson to green room
- Make and receive radio calls to and from ski school
- Help serve lunches
- Comfort sad children
- Entertain kids before and after lessons
- Help in childcare when needed

April 2017 - September 2017

Sanctuary of the Heart - *Biodynamic farmer*

- Start seeds in greenhouse
- Transplant starts
- Wild harvest yarrow for essential oils
- Cut firewood
- Biodynamic composting
- Harvest
- Water plants daily
- Learn methods of living off grid
- Pull weeds

January 2016 - October 2016

Wyoming Conservation Corps - *Crew leader*

- Drive crew to and from projects
- Fuels removal using chainsaw
- Build trails for state parks, national parks, forest service and BLM
- Build buck and rail and barbed wire fences
- Historic preservation
- Painting/staining historic buildings
- Build trail steps
- Direct crew in different conservation projects

December 2015 - January 2016

Maui Malama Family Farm - *Internship*

- Practice Korean Natural Farming methods
- Organic composting (food, Hu manure, vermaculture)
- Planting seeds in grow house
- Transplant starts
- Harvest for farmers market
- Work farmers market every Saturday
- Build trail steps
- Pull weeds

Volunteer

Elephant Human Relation Aid (Namibia Africa)

- Build rock walls around farmers water wells
- track elephants

Laramie Rivers Conservation District

- Build raised garden beds for elementary schools in Laramie

Wyoming Conservation Corps glass recycling

- Collect glass from citizens of Laramie and take it to be recycled in Colorado

Sans Sorsi Farm (South Africa)

- Organic farmer of many different crops and animals.
- Pull weeds, water, feed animals, compost, plant a variety of crops.

IVHQ (Dreams to Reality) (South Africa)

- Sports Development
- Organize activities for children ages 5-16
- Access children in physical fitness activities
- Help teach English lessons
- Food drive

Education

May 2011 - 2016

Laramie County Community College - Associates

- General Studies

University of Wyoming, Laramie - Bachelors

- American Studies (Focused in American food systems and their impact on African Culture)

Certificates

- Wilderness first aid (Out of Date)
- American Red Cross Life Guard (Current)

References

Charles Mauro	CMauro@winterparkresort.com	Winter Park
Melani Palmer	808-890-8891	Maui Malama Family Farm
Trish Lee	907-982-4665	Sanctuary of the Heart
Melanie Hooper	907-257-8875	Camp Fire Alaska

Note: I am available to start early August, however, I have family visiting from August 23rd until September 6th and will need time off.

Catriona Reynolds

3959 Ben Walters Lane, Homer, AK 99603 • (907) 235-3436 • catriona@kbfpc.org

Objective

Fulfill the objectives of my role as Executive Director of Kachemak Bay Family Planning Clinic, while adhering to and furthering KBFPC Core Purpose: Accessible reproductive health services, and Core Values:

- Empowering (respectful)
- Accessible & Inclusive (compassionate)
- Evidence based (progressive, professional)

Work Experience

Kachemak Bay Family Planning Clinic, Homer, Alaska

Executive Director, 11/2016 ~ present, Interim Director, 7/2016 ~ 11/2016, 6/2012 ~ 10/2012 and 7/2010 ~ 12/2010

Responsible for overseeing all operations of KBFPC management, including direct responsibility for financial and personnel management, clinical and programmatic operations, fundraising, marketing and public relations, facility, office, and program administration.

- ◆ Business, Financial, and Fundraising operations
- ◆ Program development and management: youth, outreach and clinic programs
- ◆ Clinical operations
- ◆ HR and Administration
- ◆ Community/Public Relations/Advocacy

Kachemak Bay Family Planning Clinic, Homer, Alaska

Clinic Manager, 1/2003 ~ present

Responsible for clinical service delivery and clinical program maintenance.

- ◆ Oversight and management of service delivery tools.
- ◆ Case management of clients in need of follow up.
- ◆ Accounts payable and receivable.
- ◆ Supervise clinical staff and collaborate with Executive Director, Board of Directors, Health Educator, REC Room staff, Outreach Project Coordinator, outreach staff and clinical staff.
- ◆ Collaborate with other local organizations, including MAPP, Public Health Nurses and Haven House.
- ◆ Represent KBFPC in community situations such as MAPP, Syringe Access Program and the service providers meeting.

Kachemak Heritage Land Trust, Homer, Alaska

Office Manager, 7/2002 ~ 10/2002 (temporary position)

- ◆ Membership management: membership drive, renewals and acknowledgements, database, bulk mailings, writing newsletter articles.
- ◆ General office duties: telephones, filing, ordering office supplies.

Pratt Museum, Homer, Alaska

Office Manager, 7/1999 ~ 11/2000

- ◆ Volunteer coordinator: recruitment, assigning tasks, tracking hours.
- ◆ Supervisor of front desk and gift shop staff hired through the Older Alaskans Program.
- ◆ Fundraising: coordinate "Putting on the Ritz", organize other museum programs.
- ◆ Membership management: membership drive, renewals and acknowledgements, database, bulk mailings, writing newsletter articles.
- ◆ General office duties: telephones, filing, ordering office supplies.

Prior to 1999 my work history is varied and extensive, allowing me to garner experience in customer service, supervision, budgeting, planning and laboratory work. Included in this experience is small business ownership of a successful coffee shop, **Catzenjammer Coffee Company**, 3/1995 ~ 11/1996.

Related Activities

Homer City Council Member, Homer, Alaska

10/2014 ~ 10/2017 (*completed 3 year term, beat recall attempt, did not run again*)

- ◆ Elected public official representing constituents in Homer.

National Conference Planning Committee, 10/2015 – 3/2016 and 10/2016 – 2/2017 NFPRHA

MAPP of SKP Steering Committee, 10/2016 – *present* Mobilizing Action through Planning and Partnerships

Healthy Futures Action Summit, Center for Health and Gender Equality, Washington, D.C. 5/2012

- ◆ Selected through a competitive process to participate with other Alaskan delegates in workshops about global reproductive and sexual health issues.

- ◆ Met with Senator Murkowski, Senator Begich and a staffer for Representative Young.

Medical Care Advisory Committee, Anchorage, Alaska

8/2008 ~ *present*

- ◆ Actively participate in a public advisory group charged with advising the State's Medicaid agency, the Alaska Department of Health and Social Services, on Medicaid policy and program changes.

Homer Cycling Club, Homer, Alaska

5/2010 ~ *present*

- ◆ Founding member and past Secretary
- ◆ Attained 501(c)3 status
- ◆ Community programs and education.
- ◆ Fundraising.

Kenai Peninsula Borough School District, Homer, Alaska

9/2002 ~ *present*

- ◆ Parent volunteer assisting with sports events, in classroom, and during field trips.

Kachemak Bay Broadcasting Inc. Homer, Alaska

1/2006 ~ 1/2009

- ◆ Board Member

Skills and Training

I participate in professional conferences and trainings as appropriate opportunities arise. I attend in-person and webinar trainings in order to expand my skills in reproductive health service and non-profit management, including:

Executive Leadership Initiative, Feb. 2017-Nov. 2017, Foraker Group

National Conference, April '14, '15, '16 & '17 National Family Planning and Reproductive Health Association

National Reproductive Health Conference, July 2016, Title X & Family Planning National Training Center

Certified Application Counselor, 10/2013 ~ 2016, *renewed each year* CMS

Patient Education Certificate, 1/2012 ~ 9/2012 Planned Parenthood University, online course

Growing People Potential, 11/2010 Center for Health Training, Stevenson, WA

Reproductive Health Conference, *several years*, Center for Health Training, Seattle and Portland

The Management Conference, 3/2010, Fred Pryor Seminars, Anchorage, AK

Adolescent Sexuality, 4/2008, Oregon Public Health, Seaside, OR

I have the opportunity to support and assist in activities that increase the overall well-being and strong functionality of KBFPC, including:

Health Insurance 101 4/2016 I presented at Homer Public Library re: how to use insurance and Medicaid

Homer Opioid Task Force 11/2015 ~ *present* I collaborate across community to develop prevention assets

Presentation to South Peninsula Hospital Service Area Board 2014, 2015, 2016 I presented about KBFPC

STD/HIV program and other collaborations with SPH, such as colpo, breast imaging and vasectomy referrals

NFPRHA Case Study 2014 I facilitated the choice of KBFPC for this study, working with the NFPRHA team to share the methodology developed here so other organizations can follow our lead; we gained a lot, too (*attached*)

Fundraising Events 2003~*present* Whatever it takes, whenever I can

Evidence-based Screening Guidelines 2010 I organized and facilitated a series of presentations by Dr. Ned Calonge (United States Preventative Services Task Force) for medical practitioners and the general public.

ALINA M. RYKACZEWSKI
4875 Rosewood Ct
Homer, AK 99603
907.299.6665
alina.rski@gmail.com

Education

**Associated Applied Science degree, Architecture & Engineering Technology,
University of Alaska, Anchorage, AK, 2010-2012**
Certificates in Drafting

Northern Arizona University, Flagstaff, AZ 2007-2009
Studied Engineering

Graduated Homer High School, Homer, AK, 2007

Skills

Extensive work with wide variety of computer programs including Microsoft Office, record management systems, CAD, and quick books
Great customer service in person, via phone, and e-mail
General office management skills including technical and website support
Willingness to jump in and help with any task

Employment History

Bike Shop Wrench, Cycle Logical, Homer, Alaska -May 2019-Present
Manage bike rentals for customers, maintain bike rental fleet, conduct shop sales, do bicycle tune-ups for customers.

Survey Technician, Ability Surveys, Homer, Alaska -May 2017-Winter 2019
Perform field surveys with GPS and Total station equipment, complete CAD drafting including plats, topography, material calculations, and as-builts.

Designer/Senior Drafter, CH2MHill, Anchorage, Alaska - April 2013-April 2017
Updated master drawings per engineer field redlines in mechanical, electrical, civil and structural disciplines. Drafted construction drawings for project engineers.

Draftsman, Don Dwiggins Associates, Anchorage, Alaska- April 2012-April 2013
Complete As-built measurements on site for pre and post construction phases. Created architectural construction drawings and schematic plans. Performed BOMA area calculations for rental spaces. Coordinated with electrical and mechanical consultants to complete drawing sets.

References

Kathy Gardner
Head of Drawing Services, Alyeska Pipeline Service Company
Telephone: 907.317.4194

Korey Hughes
Draftsman, Coffman Engineering
Telephone: 907.947.7439

Tom Bos
Manager, Homer Cabins
Telephone: 907.235.6768

Kayla Shepard
PO Box 3521
Homer, AK 99603
(207) 468-8711
kaylanshepard@gmail.com

June 30, 2019

Kachemak Bay Family Planning Clinic
Homer, AK

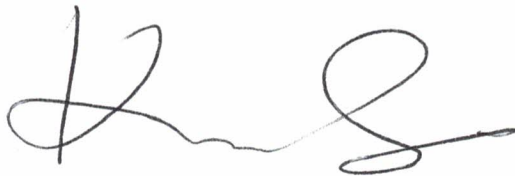
Dear Clare Wheeler,

I am writing to you to express my sincere and profound excitement and interest in becoming a member of the Family Planning Clinic team. The work that the Clinic has undertaken to provide comprehensive care in the areas of sexual health and women's wellness benefits our community and improves the quality of life for all. This work is something that I find to be meaningful and inspiring, and my qualities, experience, and enthusiasm can contribute greatly to this cause.

My education in Biology and Holistic Health, as well as a technical certification in phlebotomy both inform my qualification for working in a clinical environment, and many years working in customer service have honed my ability to ensure that all patients would be made to feel comfortable and welcome. In addition, managing the logistics of operating a small business have provided me with aptitude in executing all tasks required to keep operations organized and efficient. Through my experiences spending extended periods in foreign and developing countries, I have cultivated a deeper understanding of communicating effectively with people of all walks of life and nationalities. This has also served to widen my appreciation of diversity and world-view.

Through my personal experiences as a patient of the Clinic, I have seen what a uniquely accessible, and effective service is provided by KBFPC. All of my interactions with staff have been informative, empowering, and compassionate, and this is an experience I am eager to provide to patients myself. My strong belief in the indispensability of these services and passion for fostering community health would make me an exceptional asset to your organization.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kayla Shepard', with a long horizontal flourish extending to the right.

Kayla Shepard

Kayla Shepard

Homer, AK 99603 | (207) 468-8711 | kaylanshepard@gmail.com

My purpose is to work with an organization that is progressive and purposeful in furthering community health and wellness.

Education

Bachelor's Degree in Biological Sciences – Cum Laude <i>Minor in Holistic Health</i> <i>University of Southern Maine</i> <i>GPA 3.6/4</i>	May 2014
Phlebotomy Technician Certification	June 2016
Cicerone Beer Server Certification I	September 2015
High School Diploma – High Honors <i>Kennebunk High School</i>	June 2007

Experience

The Bagel Shop Providing exceptional customer service through engaging customers and meeting their needs in a fast paced food service environment.	<i>Homer, AK</i>	May 2018 – present
The Grog Shop Performed retail and customer service duties, with a focus on the history and process of wine and spirit making.	<i>Homer, AK</i>	Dec 2016 – May 2018
Banded Horn Brewing Company Presented craft beers to customers with the fullest knowledge of their tasting notes, origins, and the process of fermentation. Assisted in the complete process of beer-making.	<i>Biddeford, ME</i>	Jan 2015 – June 2016
Self-Employed: Zym Fermentation Established a small fermentory, applying biological processes to provide holistic and probiotic tonics to the local community. Engaged in all necessary duties of managing a small business.	<i>Biddeford, ME</i>	Feb 2015 – June 2016

Skills

- Excels in organizational tasks: scheduling, event planning, stock ordering, inventory control
- Comfortable working in laboratories and maintaining lab equipment
- Proficient in Microsoft Office applications

References

Mikela Aramburu – Owner, The Bagel Shop (employer)	(907) 299-4106
Jesus Trejo – Educator, Kenai Peninsula College (landlord)	(907) 299-0170
Scott Lee – Owner, Bandaloop Restaurant (former employer)	(207) 205-4994