



**SOLDOTNA**  
City of Soldotna, Alaska

177 North Birch Street  
Soldotna, AK 99669  
907.262.9107  
www.soldotna.org

December 18, 2019

Kenai Peninsula Borough School District  
ATTN: Superintendent John O'Brien  
148 N. Binkley Street  
Soldotna, AK 99669

**RE: Delivery of Annexation Notice**

Dear Superintendent O'Brien:

As required by Alaska Administrative Code 3 AAC 110.450(a)(4), the City of Soldotna is providing you with a copy of the City's notice of the filing of an annexation petition. Please share this information with the School Board and anyone else within your organization you feel appropriate.

The City's annexation petition and the State statutes and regulations concerning annexation are available on our web site:

<https://www.soldotna.org/government/annexation>

Hard copies of the petition and regulations are available at the following locations:

- Soldotna City Hall
- Kenai Peninsula Borough (Clerk's Office)
- Soldotna Public Library
- Kenai Public Library

Please let me know if you have any questions or require additional information.

Sincerely,

John Czarneski  
Director of Economic Development + Planning

cc: Stephanie Queen, Soldotna City Manager  
Shellie Saner, Soldotna City Clerk

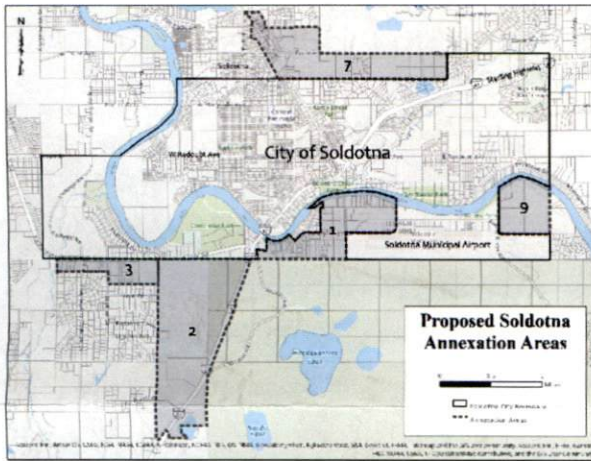
Enc.



## NOTICE OF FILING A PETITION WITH THE LOCAL BOUNDARY COMMISSION FOR ANNEXATION BY THE CITY OF SOLDOTNA

The Local Boundary Commission (LBC) has received a petition from the City of Soldotna to annex approximately 2.61 square miles of adjacent portions of land within the Kenai Peninsula Borough. The proposed city boundaries are shown in the map below.

If this petition is approved by the LBC, the question of annexation will be subject to legislative review.



Standards governing annexation by cities are established in Alaska Statutes 29.06.040—.060; and 3 AAC 110.0090—150; and 3 AAC 110.900—990. Procedures governing city annexation by the legislative review method are set out in 3 AAC 110.400—.700.

The legal description for the territory proposed for annexation can be found in the petition materials. The petition and related documents, including a map of the territory proposed annexation, are available for public review at the following locations, days, and times:

1. Kenai Peninsula Borough Building, 144 N. Binkley, Soldotna, AK 99669, Monday-Friday 8 a.m.-5 p.m.
2. Soldotna City Hall, 177 N. Birch Street, Soldotna, AK 99669, Monday-Friday 8 a.m.-5 p.m.
3. Soldotna Public Library, 235 N. Binkley Street, Soldotna, AK 99669, 10 a.m.-6 p.m. M, W, F, Sat; 10 a.m.-5 p.m.; Tues & Thurs; Closed Sunday.
4. City of Kenai Library, 163 Main St. Loop, Kenai, AK 99611, 9 a.m.-7 p.m. M-Thurs; 9 a.m.-6 p.m. Friday; 9 a.m.-5 p.m. Saturday; Closed Sunday.
5. City of Soldotna website, <https://soldotna.org/> anytime.
6. LBC website, <https://www.commerce.alaska.gov/web/dcra/LocalBoundaryCommission.aspx> anytime.

Any interested person may file written comments with the LBC regarding the annexation petition. Additionally, a person with the capacity to sue may file a responsive brief supporting or opposing the petition with the LBC. Written comments and responsive briefs must be filed in accordance with 3 AAC 110.480 and 3 AAC 110.700. A person or entity who files a responsive brief (as distinguished from a written comment) gains certain procedural rights and duties during the petition proceedings. Responsive briefs and written comments must be received by the LBC by 4:30 pm, February 24, 2020, in the office below:

Local Boundary Commission staff, 550 W. 7th Ave., Ste. 1640, Anchorage, AK 99501  
Phone: 907-269-4559 or 269-4587; Fax: 907-269-4563; Email: [LBC@alaska.gov](mailto:LBC@alaska.gov)

Commenters must also send a copy of the comments to the petitioner and file a statement indicating that submission, or notify the department of an inability to send comments to the petitioner. Comments can be sent to the petitioner at:

Stephanie Queen, City Manager, City of Soldotna 177 N. Birch Street, Soldotna, AK 99669  
phone: 907-714-1240; Fax: 907-262-1245; Email: [squeen@soldotna.org](mailto:squeen@soldotna.org)

Questions concerning the proposed incorporation may be directed to LBC staff using the contact information listed above. It is recommended that persons interested in receiving future LBC notices, updates, and materials by email subscribe to the LBC notice list server by visiting <http://list.state.ak.us/mailman/listinfo/dced-localboundarycommission>, and following the instructions.