



Book	Policy Manual
Section	3000 BUSINESS & INSTRUCTION SUPPORT OPERATIONS
Title	Operation and Maintenance of Plant
Code	BP 3510
Status	First Reading
Adopted	May 3, 2004
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The Board recognizes the importance of timely maintenance and repair of District facilities, property and equipment in ensuring the safety of students and employees, in protecting State and local investment, in providing necessary loss control, and in helping to ensure the availability of capital funding. A preventative maintenance plan shall be in effect which includes custodial care, scheduled preventative maintenance, commissioning and energy management for District buildings. The Superintendent shall ensure a systematic means of tracking the timing and costs associated with maintenance activities; shall direct the preparation of renewal and replacement schedules for electrical, mechanical, structural, and other components of District facilities; and shall provide for preventive maintenance training for facility managers and maintenance employees.

All school buildings and equipment shall be regularly inspected to assure that all are maintained at the highest level of safety. Employees are responsible for promptly reporting to their supervisor any damage to District property or equipment.

Legal Reference:

ALASKA STATUTES

14.11.011 Grant applications

14.11.100 State aid for costs of school construction debt

4 AAC 31.013 Preventive maintenance and facility management

Cross References [BP 3515 - School Safety and Security](#)
 [BP 5142 - Safety](#)