


February 2, 2021

Dear Board of Education,

I am requesting an unpaid leave of absence from my Special Education Intensive Needs position at Tustumena Elementary to take a long-term certified substitute position from February 2, 2021 through May 19<sup>th</sup>, 2021. I will return to an aide position on May 20<sup>th</sup>, 2021.

Thank you for your consideration,

  
Carleen Ducker

