

Dear Executive Director of Human Resources and the Board of Education,

I, Gina Glaves, am requesting an unpaid leave of absence from my Special Education Intensive Needs Aide position at Skyview Middle School for the 2021-22 school year.

Thank you for your consideration,

A handwritten signature in cursive script that reads "Gina Glaves".

Gina Glaves

A small, stylized handwritten mark or signature consisting of several loops and a vertical line.