

BB 9323 MEETING CONDUCT

Parliamentary Procedure

School Board meetings shall be conducted by the president in a manner consistent with adopted School Board bylaws and most recent edition of Robert's Rules of Order.

Quorum

A majority of the number of filled positions on the School Board constitutes a quorum. Unless otherwise provided by law, affirmative votes by a majority of the School Board's membership are required to approve any action under consideration, regardless of the number of members present.

Abstentions

The School Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains because of a conflict of interest or for any other reason, his/her abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

(cf. 9270 - Conflict of Interest)

Public Participation

Because the School Board has a responsibility to conduct District business in an orderly and efficient way, the following procedures shall regulate public presentations to the School Board.

1. The School Board shall give members of the public an opportunity to address the School Board either before or during the School Board's consideration of each agenda item.
2. Student testimony will be prioritized during the first hour of public testimony to include student testimony on non-agenda and action items.
3. The School Board shall provide special reserved seating for students in the Board room with an unobstructed view of the dais.
4. At a time so designated on the agenda, members of the public also may bring before the School Board matters that are not listed on the agenda of a regular meeting. The School Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the School Board.
5. A person wishing to be heard by the School Board shall first be recognized by the president. He/she shall then identify himself/herself and proceed to comment as briefly as the subject permits.
6. Individual speakers will be allowed three minutes to address the School Board. The School Board president may limit the total time for each agenda item, modify the length of testimony, and/or the ordering of the speakers.
7. With School Board consent, the president may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.
8. No oral presentation shall include charges or complaints against any employee of the School Board, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the School Board under the provisions of School Board policy and administrative regulations related to such complaints.
9. No disturbance or willful interruption of any School Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The School Board may remove disruptive individuals and order the room cleared if necessary.

(cf. 1312.1 - Complaints Concerning School Personnel)

(cf. 9312 - Executive Sessions)

Adjournment

Meetings shall be adjourned no later than eleven p.m. unless provision is made by the Board to extend the meeting by a majority vote of the Board and in conformance with the Municipal Charter of no later than twelve midnight.

Times indicated in public meeting notices as the ending times of work sessions, committee meetings and other meetings and functions are subject to reasonable extension in good faith by consent of a majority of the Board members attending the meeting or other function.

(cf. 9320 - Meetings)

(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

ALASKA STATUTES

[29.20.020](#) Meetings public

AMC 21.13.290

AASB Master Policy Manual 9/92

Revised 09/21/2021

Anchorage School District
