



Book	Policy Manual
Section	9000 BYLAWS OF THE BOARD
Title	Meeting Conduct
Code	BB 9323
Status	First Reading
Cross References	BP 1312.1 - Public Complaints Concerning School Personnel BB 9270 - Conflict of Interest BB 9321 - Executive Sessions E 9323 - Please Evaluate Us
Adopted	November 18, 2002
Last Reviewed	June 4, 2018

The School Board desires to conduct its meetings effectively and efficiently. All Board meetings shall begin on time and shall be guided by an agenda prepared and delivered in advance to all Board members and other designated persons.

### **Parliamentary Procedure**

Board meetings shall be conducted by the president, or designee, in a manner consistent with adopted Board bylaws and Robert's Rules of Order.

### **Quorum**

A majority of the number of filled positions on the Board constitutes a quorum.

Unless otherwise provided by law, affirmative votes by a majority of the Board's membership are required to approve any action under consideration, regardless of the number of members present.

### **Abstentions**

The Board recognizes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains because of a conflict of interest or for any other reason, the member's abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively.

### **Public Participation**

Because the Board has a responsibility to conduct District business in an orderly and efficient manner, the following procedures shall regulate public presentations to the Board.

1. The Board shall give members of the public an opportunity to address the Board before the Board's consideration of each agenda item.
2. Student comment will be prioritized during public presentations/comments to include student comment on any topic. Individual speakers will be allowed up to five minutes to address the School Board.
3. The School Board shall offer reserved seating for students in the meeting room, with an unobstructed view of the dais.
4. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.

5. A person wishing to be heard by the Board shall first be recognized by the president, or designee. The Speaker shall then identify themselves and proceed to comment within the allotted time frame.
6. Individual speakers will be allowed three minutes to address the School Board. The School Board president, or designee, may limit the total time for each agenda item, modify the length of testimony and/or the ordering of the speakers.
7. With Board consent, the president, or designee may modify the time allowed for public presentation or may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president, or designee may indicate the time and place when it should be presented.
8. No oral presentation shall include charges or complaints against any employee of the District, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. Charges or complaints against employees must be submitted to the Board under the provisions of Board policy and administrative regulations related to such complaints.
9. No disturbance or willful interruption of any Board meeting shall be permitted. Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals, order the room cleared, and adjourn the meeting if necessary.

*Legal Reference:*

*ALASKA STATUTES*

*29.20.020 Meetings public*