



DATE: 12/16/22

TO: Nate Crabtree, Executive Director of Human Resources

A handwritten signature in black ink, appearing to be "Nate Crabtree", is written above the recipient's name.

FROM: Devin Way, Tustumena Principal

A handwritten signature in blue ink, appearing to be "Devin Way", is written above the sender's name.

RE: Long Term Substitute Contract

Joann Jackinsky has substituted for 20 consecutive days, as of December 16th 2022, for Joanna Stevenson in a certificated teaching position. I would like to request a long-term substitute teacher contract be issued.

