



KENAI PENINSULA BOROUGH SCHOOL DISTRICT

Board of Education

Debbie Cary, Board of Education President
148 North Binkley Street Soldotna, Alaska 99669-7520
Phone (907) 714-8888

January 4, 2023

The Kenai Peninsula Borough School District Board of Education (the "Board") received the appeal and notice submitted by Mr. Matthew Fischer ("Mr. Fischer") appealing the dismissal decision made by the Kenai Peninsula Borough School District Administration (the "KPBSD Administration") and invoking the grievance procedure under Alaska Statute (AS) 14.20.180(e). Mr. Fischer and the KPBSD Administration are collectively referred to herein as the "Parties".

The purpose of this letter is to provide Mr. Fischer, and the KPBSD Administration, notice of the informal hearing date, time, and place, and to advise the Parties of the rules and procedure that will govern the informal Board hearing.

The hearing will be held on **January 31, 2022 at 1:00 P.M.** in the **Betty J. Glick Borough Assembly Chambers, Soldotna, Alaska.**

The following rules and procedures will apply to the informal hearing:

1. Mr. Fischer requested an informal hearing pursuant to AS 14.20.180(e).
2. Per Mr. Fischer's request for the hearing to be held in public, the Board will conduct the informal hearing in open, public session.
3. The Parties have the right to have counsel present at the hearing.
4. The hearing will be recorded.
5. Pursuant to AS 14.20.180(e), the purpose of the hearing is to review the statement of cause and bill of particulars. No new evidence will be taken.
6. Due to the prohibition under AS 14.20.180(e) against taking new evidence, there will be no time allotted for opening statements, rebuttal, closing statements, examination of witnesses, or presentation of evidence.
7. Due to the prohibition under AS 14.20.180(e) against taking new evidence, the Board will not be allowed to ask questions of Mr. Fischer or the KPBSD Administration.
8. The Board's deliberation and decision will be solely based on a review of the statement of cause and bill of particulars.
9. The decision of the Board will be in writing and will require a majority, roll call, vote of the membership.

The Board will promptly furnish a copy of the decision to Mr. Fischer, as well as to the KPBSD Administration. If the board sustains the dismissal, Mr. Fischer may, within 15 days after receipt of the decision, give written notice to the school board and submit the matter to arbitration under the rules of the American Arbitration Association.

Please direct any and all further communications regarding the hearing to:

Email: legal@kpb.us
Phone: 907-714-2120
Mailing address: Kenai Peninsula Borough Legal Department
144 N. Binkley St., Soldotna, AK 99669

Debbie Cary, President,
Kenai Peninsula Borough Board of Education