

To Human Resources, Board of Directors

I am requesting a leave of absence for the 2023 – 2024 school year starting September 18, 2023.

Sincerely,

A handwritten signature in black ink, appearing to read "Gordon Merrill". The signature is fluid and cursive, with the first name "Gordon" written in a smaller, more legible script than the last name "Merrill".

Gordon Merrill

Kaleidoscope Head Custodian

