

## **INTRODUCTION**

(Revise draft narrative. Add Philosophy of Leadership, Representation, and Culture of Respect or Governance Culture.)

## **MISSION, VISION, GOALS, AND GUIDING PRINCIPLES**

### **BOARD MEMBER ROLES AND RESPONSIBILITIES** (revise current narrative)

- Board and Superintendent Relationship
- Board Bylaws
- Code of Ethics (Acceptable Board Behavior, Board Conduct or Member Concerns Regarding Another Member's Conduct)
- Board Self-Evaluation
- Censure
- Committee Service
- Communication
- Community and Employee Recognition
- Confidentiality
- Conflict of Interest
- Legal Counsel
- Oath of Office
- Officers of the Board
- Problem Solving
- Professional Development
- Superintendent Hiring
- Travel and Compensation
- Voting
  
- Governance
  - o Appeals to the Board of Education
  - o Committee Service
  - o Collective Bargaining
  - o Parliamentary Procedure
  - o Preparation
  - o Representation (retitle – cannot act alone only as a whole)
  - o Requests and Visits
  - o Role with the Kenai Peninsula Borough
  - o Superintendent Evaluation
  
- Quasi-judicial
  - o Advocacy
  - o Community Roles and Responsibilities
  - o Constituent Services
  - o Graduation Ceremony Participation
  - o Participation in Other Organizations/Governmental Entities (official representation vs individual)
  - o Requests and Visits

## **BOARD BUSINESS AND OPERATIONS OR SUPPORTIVE STRUCTURES AND PROCESSES**

- Attendance/Excused Absences
- Agenda Availability and Meeting Information
- Agenda Planning
- Board Administrative Secretary
- Board Contact Information
- Board Organizational Meeting
- Business Meetings (Regular and Special)
- Meeting Audio
- Meeting Protocols and Acceptable Board Communications
- Minutes
- New Board Member Onboarding
- Sunshine Fund

## **APPENDIX**

- Board Policy ([link](#))
- Effective Leadership Evaluation
- Strategic Plan ([link](#))
- References
- Resources