



Book	Policy Manual
Section	3000 BUSINESS & INSTRUCTION SUPPORT OPERATIONS
Title	Gifts, Grants and Bequests
Code	BP 3290
Status	Under Review/Revision
Cross References	BP 3440 - Inventories
Last Revised	November 12, 2012
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Gifts to the District

The ~~School~~ Board greatly appreciates the support of community members and may accept suitable donations on behalf of the District. ~~All donations greater than \$1,000 will be brought before the Board.~~ **The Superintendent or designee may apply for special revenue grants.**

To be acceptable, a gift, **grant, or bequest** must satisfy the following criteria:

1. Not begin a program which the Board would be **unable unwilling** to continue when the donated funds are exhausted.
2. Not entail undesirable or hidden costs, such as additional staff workload.
3. Place no restrictions on the school program.
4. Not be inappropriate or harmful to students.
5. Not imply endorsement of any business or product.
6. Not conflict with any provision of the Board policy or public law.
7. Have a purpose consistent with those of the District.
8. Gift and/or donation value **will shall** be set by the donor.
9. Donations of computers, computer peripherals, and cell phones **will shall** be approved by the Superintendent **or designee**.

The Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all District students. Use of a gift **will shall** not be impaired by restrictions or conditions imposed by the donor. The Board will try to follow the donor's wishes insofar as they do not conflict with District philosophy or operations.

Upon acceptance by the School Board, all gifts, grants and bequests **will shall** become School District property. At the Superintendent's discretion, a gift may be used at a particular school.

Gifts to Students

This policy applies to any gifts given to students while in District care. Items or gifts given directly to students must be pre-screened by the Superintendent, principal, or District designee to determine whether the items or gifts meet the following criteria prior to students receiving any items or gifts.

1. Not be inappropriate or harmful to students.
2. Not imply endorsement of any business or product.
3. Not conflict with any provision of the Board policy or public law.
4. Have a purpose consistent with those of the District.

