

Kenai Peninsula Borough Purchasing & Contracting Department

MEMORANDUM

TO: Peter Ribbens , Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *AM*
Brandi Harbaugh, Finance Director *BH*

FROM: John Hedges, Purchasing & Contracting Director *JH*

DATE: November 21, 2024

RE: Resolution 2024-_____, Authorizing Award of a Contract for RFP25-008 Soldotna Elementary & Soldotna Prep Consolidation Design Services (Mayor)

On September 23, 2024, the Kenai Peninsula Borough Purchasing and Contracting Department formally solicited proposals for RFP25-008 Soldotna Elementary & Soldotna Prep Consolidation Design Services.

The project scope will develop and complete an Education Specification for the intent of renovating existing facilities to house Soldotna Elementary, Redoubt Elementary, Montessori Charter School, River City Academy, and the Connections Home School program.

The successful consultant will need to consider the support of an effective elementary educational program, community needs, separation of student population, transportation, site development, student drop off, all while minimizing construction/renovation costs for the project.

On October 23, 2024, two (2) qualified and responsive proposals were received and evaluated by an evaluation committee of qualified Borough and School District stakeholders. The results of that evaluation are as follows:

<u>CONSULTANT</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
MCG Explore Design	Anchorage, AK	332
Wolf Architecture	Palmer, AK	265

The highest ranking proposal was submitted by MCG Explore Design, with a cost proposal of \$383,436. The Purchasing and Contracting Department recommends award of a contract to MCG Explore Design of Anchorage, Alaska. Your approval for this award is requested.

Based on the result of the request for proposals and the evaluation process, it is in the best interest of the Borough to Award this contract.

Your consideration is appreciated.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>401.78050.23S01.49311</u>
Amount:	<u>\$383,436.00</u>
By: <i>CH</i>	Date: <u>11/21/2024</u>