

Introduced by:	Mayor
Date:	05/02/17
Hearing:	05/16/17 & 06/06/17
Action:	Introduced and Set for Public Hearing
Vote:	9 Yes, 0 No, 0 Absent
Action:	
Vote:	

**KENAI PENINSULA BOROUGH  
ORDINANCE 2017-19**

**AN ORDINANCE APPROPRIATING FUNDS FOR FISCAL YEAR 2018**

**WHEREAS,** Alaska Statute 29.35.100 and KPB 05.04.020 require that the Mayor present a budget proposal to the Assembly for the next fiscal year during or prior to the eighth week preceding the first day of the fiscal year; and

**WHEREAS,** the Assembly is empowered with making appropriations for the General Fund, the Special Revenue Funds, the Debt Service Funds, the Capital Projects Funds, the Enterprise Funds, the Internal Service Funds of the Borough and setting the fee schedule;

**NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

**SECTION 1.** That \$83,184,051 is appropriated in the General Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018 as follows:

General Government Operations	\$18,232,954
Transfer to School District for Operations and In-kind Services	49,738,432
Transfer to School Debt Service	3,811,948
Transfer to Special Revenue Funds:	
Solid Waste	7,548,932
Post-Secondary Education	823,804
911 Communications Fund	650,000
Nikiski Senior Service Area	52,981
Transfer to Capital Projects Funds:	
School Revenue	1,075,000
General Government	1,250,000

**SECTION 2.** The following is appropriated to the School Fund from local sources for operations purposes and in-kind services:

A. Local Effort	\$ 38,883,797
B. Maintenance	7,967,751
C. School District Utilities	89,900
D. School District Insurance	2,613,921
E. School District Audit	65,000
F. Custodial Services	<u>118,063</u>
Total Local Contribution per AS 14.17.410	\$ <u>49,738,432</u>

**SECTION 3.** Disbursements from Section 2 item (A) shall be made monthly, and only as needed to supplement other revenues available and received by the school district to fund the operations portion of the school district budget. Any available balance remaining at the end of the fiscal year shall then be disbursed to the school district, provided that the total amount disbursed shall not exceed the amount allowed under AS 14.17.410 as determined after actual enrollment numbers are known.

**SECTION 4.** That the appropriations for the Special Revenue Funds for the fiscal year beginning July 1, 2017 and ending June 30, 2018 are as follows:

Nikiski Fire Service Area	\$7,710,593
Bear Creek Fire Service Area	575,001
Anchor Point Fire and Emergency Medical Service Area	1,179,710
Central Emergency Service Area	8,894,663
Central Peninsula Emergency Medical Service Area	6,704
Kachemak Emergency Service Area	1,067,783
Seward Bear Creek Flood Service Area	345,306
911 Communications	2,454,064
Kenai Peninsula Borough Road Service Area	8,351,911
Engineer's Estimate Fund	12,000
North Peninsula Recreation Service Area	2,217,134
Seldovia Recreational Service Area	61,767
Post-Secondary Education	823,804
Land Trust	893,663
Nikiski Senior Service Area	387,145
Solid Waste	8,644,669
Central Kenai Peninsula Hospital Service Area	7,657,508
South Kenai Peninsula Hospital Service Area	4,247,708

**SECTION 5.** That \$3,811,948 is appropriated in the School Debt Service Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

**SECTION 6.** That \$44,014 is appropriated in the Kachemak Emergency Service Area Debt Service Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

**SECTION 7.** That \$445,088 is appropriated in the Central Emergency Services Debt Service Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

**SECTION 8.** That \$93,820 is appropriated in the Bear Creek Fire Service Area Debt Service Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

**SECTION 9.** That \$7,411,582 is appropriated in the Central Kenai Peninsula Hospital Service Area Debt Service Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

**SECTION 10.** That \$2,243,265 is appropriated in the South Kenai Peninsula Hospital Service Area Debt Service Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

**SECTION 11.** That \$1,075,871 is appropriated in the Solid Waste Service Area Debt Service Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

**SECTION 12.** That appropriations for the Capital Projects Funds for the fiscal year beginning July 1, 2017 and ending June 30, 2018 are as follows:

School Revenue	\$1,075,000
General Government	1,800,000
Solid Waste	350,000
Service Areas:	
Nikiski Fire	355,000
Anchor Point Fire & EMS	150,000
Central Emergency Services	770,000
North Peninsula Recreation	425,000
South Kenai Peninsula Hospital	1,848,283

**SECTION 13.** That appropriations for the Internal Service Funds for the fiscal year beginning July 1, 2017 and ending June 30, 2018 are as follows:

Insurance and Litigation	\$4,134,276
Health Insurance Reserve	7,551,666
Equipment Replacement	650,000

**SECTION 14.** That the FY2018 budget of the Kenai Peninsula Borough, as submitted to the Assembly on May 2, 2017, is incorporated as a part of this ordinance to establish the appropriations assigned to the various departments and accounts and the positions authorized therein.

**SECTION 15.** That funds reserved for outstanding encumbrances as of June 30, 2017 are reappropriated for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

**SECTION 16.** That the fee schedule presented in the budget document is approved.

**SECTION 17.** That this ordinance takes effect at 12:01 a.m. on July 1, 2017.

**ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS \*  
DAY OF \* 2017.**

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Kelly Cooper, Assembly President

ATTEST:

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Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



## KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

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MIKE NAVARRE  
BOROUGH MAYOR

### MEMORANDUM

**TO:** Kelly Cooper, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Mike Navarre, Kenai Peninsula Borough Mayor *MP*

**FROM:** Brandi Harbaugh, Acting Finance Director *Bel*

**DATE:** May 4, 2017

**SUBJECT:** Ordinance 2016-19-*43*, Appropriating \$29,646.43 of Interest Income to Pay the Cost of Kenai Peninsula Borough School Capital Improvements (Mayor)

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In fiscal year 2010, bonds in the amount of \$16,865,000 were issued for roof repairs and improvements at various schools. Interest income of approximately \$29,646.43 was earned on the bond proceeds and is available to support the roof repairs and improvement project. This ordinance appropriates the interest income for that project.

FINANCE DEPARTMENT  
ACCOUNT / FUNDS VERIFIED

Acct. No. 401.00000.11SCH.37350

Amount \$29,646.43

By: *pp* Date: 5/4/2017

Introduced by: Mayor  
Date: 05/16/17  
Hearing: 06/06/17  
Action:  
Vote:

**KENAI PENINSULA BOROUGH  
ORDINANCE 2016-19-43**

**AN ORDINANCE APPROPRIATING \$29,646.43 OF INTEREST INCOME TO PAY  
THE COST OF KENAI PENINSULA BOROUGH SCHOOL CAPITAL  
IMPROVEMENTS**

**WHEREAS**, the Kenai Peninsula Borough issued 20 year General Obligation Bonds in December 2010 in the amount of \$16,865,000 for roof repairs and improvements at various schools: and

**WHEREAS**, interest income of \$29,646.43 has been earned that is available to support these roof repairs and improvements;

**NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

**SECTION 1.** That \$29,646.43 in interest earnings is appropriated to account 400.94910.11SCH.49999 for costs associated with roof repairs and improvements at various schools as allowed by the Alaska Department of Education and Early Development.

**SECTION 2.** That this ordinance takes effect immediately upon its enactment.

**ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS \* DAY OF \* 2017.**

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Kelly Cooper, Assembly President

ATTEST:

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Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



## KENAI PENINSULA BOROUGH

Purchasing & Contracting

47140 E Poppy Lane • Soldotna, Alaska 99669-7520

Phone: (907) 714-2260 • Fax: (907) 714-2373

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**MIKE NAVARRE**  
BOROUGH MAYOR

### MEMORANDUM

**TO:** Mike Navarre, Mayor

**THRU:** Valentina Sustaita, Purchasing & Contracting Director *V. Sustaita*

**FROM:** Scott Griebel, Maintenance Director *SG*

**DATE:** April 24, 2017

**SUBJECT:** Authorization to Award Contract for ITB17-026 Soldotna High School Exterior Doors Replacement

The Purchasing and Contracting Office formally solicited and received bids for the ITB17-026 Soldotna High School Exterior Doors Replacement. Bid packets were released on March 29, 2017 and the Invitation to Bid was advertised in the Peninsula Clarion on March 29, 2017.

The project consists of providing all labor, materials, equipment, and tools to demolish and replace existing exterior double door assemblies, window systems, and flooring at Soldotna High School.

On the due date of April 19, 2017 two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$68,793.00 was submitted by Eberline Building & Supply of Soldotna, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400.78050.16728.43780 and 400.78050.17728.43780.

*Mike Navarre*  
Mike Navarre, Mayor

*4/25/2017*  
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. 400.78050.16728.43780 - \$27,574.41 400.78050.17728.43780 - \$41,218.59	
By: <i>C. Chapin</i>	Date: <i>4/24/2017</i>

**KENAI PENINSULA BOROUGH  
PURCHASING & CONTRACTING**

**BID TAB FOR: ITB17-026 Soldotna High School Exterior Doors Replacement**

CONTRACTOR	LOCATION	BASE BID
Eberline Building & Supply	Soldotna, Alaska	\$ 68,793.00
Diversified Construction Inc.	Eagle River, Alaska	\$ 77,385.00

DUE DATE: April 19, 2017 @ 2:00 PM

KPB OFFICIAL:   
Valentina Sustaita, Purchasing & Contracting Director