



Book	Policy Manual
Section	3000 BUSINESS & INSTRUCTION SUPPORT OPERATIONS
Title	School Safety and Security
Code	BP 3515
Status	Under Review/Revision
Cross References	BP 3513.3 - Tobacco-Free Schools-Tobacco Use BP 3514.1 - Hazardous Substances BP 3515.5 - Emergency Action Plan BP 3543 - Transportation: Emergency and Safety Procedures BP 5142 - Safety BP 6153 - School-Sponsored Trips BP 3515.2 - Intruders on Campus BP 3515.5 - Emergency Action Plan BP 4158 - Employee Security BP 4258 - Employee Security BP 4358 - Employee Security BP 5131 - Conduct BP 5131.4 - Campus Disturbances BP 5131.5 - Vandalism, Theft and Graffiti BP 5131.6 - Alcohol and Other Drugs BP 5131.7 - Weapons and Dangerous Instruments BP 5141.4 - Child Abuse and Neglect BP 5142 - Safety BP 5144 - Discipline BP 5144.1 - Suspension and Expulsion E 3515 - Law Enforcement Video Surveillance Release Form AR 3515 - Access and Keys
Last Revised	May 4, 2015
Last Reviewed	May 6, 2019

The Board is fully committed to preventing violence and crime on school grounds. The Superintendent or designee and staff will strictly enforce district policies and regulations related to crime, campus disturbances, campus intruders, student safety, student conduct and student discipline.

The Superintendent or designee will establish procedures to secure physical records, district assets, and to protect against vandalism and burglary during non-business hours.

The Board encourages staff, parents/guardians and students at each school to work with local law enforcement agencies and other interested parties in developing a comprehensive school safety plan which includes strategies for preventing crime and violence on school premises.

(cf. 3514 - Environmental Safety)

(cf. 3515.2 - Intruders on Campus)

(cf. 3440 - Inventory)

(cf. 3450 - Money in School Buildings)

(cf. 3451 - Petty Cash)

(cf. 4158/4258/4358 - Employee Security)

(cf. 5131 - Student Conduct)

(cf. 5131.4 - Campus Disturbances)

(cf. 5131.5 - Vandalism)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5136 - Gangs)

(cf. 5141.4 - Child Abuse and Neglect)

(cf. 5142 - Student Safety)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 6114 - Emergencies and Disaster Preparedness Plan)

Safety

The School Board believes that the schools of this District are safe, secure, and caring places for children to learn. It is further recognized that students and employees have the right to learn and work in a safe environment.

The Superintendent shall implement a District wide comprehensive plan designed with the following goals:

1. Mitigation or reduction of the potential for suffering exposure to incidents such as accident, trauma, violence, fire, explosion, and other natural or man-made hazards.
2. Preparation of staff by providing training and resource materials before the event.
3. Response in an appropriate, timely, and safe manner during the event.
4. Recovery and a return to a state of normalcy as quickly as possible.
5. All members of the school community should be alert to conditions which have the potential for jeopardizing the health and/or safety of students, employees, or the public.

Legal Reference:

ALASKA STATUTES

18.31.010-18.31.050 Asbestos health hazard abatement program

18.70.080-18.70.300 Fire protection

Surveillance Systems

The use of surveillance systems is authorized to improve school safety and security. The Superintendent shall identify appropriate locations for the placement of surveillance equipment, including cameras. Cameras or other recording devices shall not be placed in private areas where individuals have a reasonable expectation of privacy (i.e., bathrooms, locker rooms).

The Superintendent shall ensure signs advising of the use of surveillance systems are posted at conspicuous locations at affected school buildings and grounds. The Superintendent shall also provide written or electronic notice to students, staff and parents/guardians about the District's surveillance system, including locations where surveillance may occur, explaining that the recordings may be used in disciplinary proceedings, and that matters captured may be referred to local law enforcement, as appropriate.

Access to the surveillance system is limited to authorized users. Authorized users are responsible for ensuring that unauthorized access or viewing does not occur at any terminal or site the user is controlling. The disclosure of surveillance recordings is restricted to those who have a security or safety need, a legitimate educational interest, or where disclosure is required by law.

All surveillance systems are the sole property of the District. The Superintendent shall be responsible for security, control, storage, and maintenance of all recordings. Recordings are not required to be maintained or stored beyond the storage capacity of the surveillance system unless a recording has been requested or is evidence in a proceeding.

Requests for viewing a video recording must be made in writing to the Superintendent or designee. If granted, viewing will occur in the presence of the District's designated custodian of the recording. Surveillance recordings will not be duplicated and/or removed from District premises unless legally required or authorized. This includes, but is not limited to, a law enforcement investigation, court order or subpoena.

Should a surveillance recording become a student or personnel record, the Superintendent shall ensure that the recording is retained and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

In the case of extenuating circumstances involving health or safety, the Superintendent has the ability to release the video.

Security

The School Board is fully committed to preventing violence and crime on school grounds. The Superintendent and staff shall strictly enforce District policies and regulations related to crime, campus disturbances, campus intruders, student safety, student conduct and student discipline.

The Superintendent shall establish procedures for securing records and funds and for protecting buildings against vandalism and burglary during non-business hours. The Superintendent also shall investigate ways that school grounds can be made more secure.

The Board encourages the involvement of staff, parents/guardians, students, local law enforcement agencies, and other interested parties in implementing comprehensive school safety plans that includes strategies for preventing crime and violence on school premises.