

# KIMBERLY DANIELS

## ADMINISTRATOR

### ABOUT

Skilled and passionate educator who has lived in the Central Kenai Peninsula area for over 20 years. Seeking to expand my skills in a leadership role to inspire and support students, teachers, families, and my community.

### EDUCATION

#### Education Leadership Certificate

University of Alaska, Anchorage, AK

#### Teacher Certification Program K-6

University of Alaska, Anchorage, AK

#### Master of Education in School Counseling

Montana State University, Billings, MT

#### Bachelor of Arts in Psychology

University of Montana, Missoula, MT

### SPECIALIZED TRAINING

- MANDT
- Teen Mental Health
- STEP Parenting
- Chemical Dependency
- Victim-Offender Mediation
- Group counseling training:
  - Sex Education
  - Stress
  - Anger Management
  - Relaxation
  - Social Skills
- Project Adventure
- ORFF music
- Highly Effective Teaching
- Conscious Discipline
- Restorative Justice Practices
- INDEPTH and NOT

### WORK EXPERIENCE

#### Assitant Principal

8/2024-5/2025

K-Beach Elementary School

Kenai Peninsula School District, Kenai, AK

- Assist the principal in the daily operation and administration of the school
- Support the development and implementation of school-wide behavior expectations and discipline policies
- Supervise and evaluate certified and classified staff

#### School Counselor

8/2020-5/2024

Kenai Central High School

Kenai Peninsula Borough School District, Kenai, AK

- Assess and plan intervention strategies for youth in crisis
- Develop a comprehensive guidance program for high school students
- Work with community agencies to provide prevention and protection of children
- Administer and schedule achievement tests (PSAT, PEAKS, AP)
- Develop master schedule for the high school
- Direct school-to-work activities
- I-team member (8/2020 to present)

#### Administrative Internship

8/2022-5/2023

Kenai Central High School, Nikiski North Star

Kenai Peninsula Borough School District, Kenai, AK

#### ½ Multiage Teacher

8/2009-5/2020

Kaleidoscope School

Kenai Peninsula Borough School District, Kenai, AK

- Worked collaboratively with first and second-grade team
- Developed and implemented integrated instruction using the Highly Effective Teaching Model
- Differentiated instruction for the varied learning needs within the classroom
- I-team member (8/2011 to 5/2020), Head of I-team (8/2013 to 5/2020)

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## WORK RELATED EXPERIENCE

- Aspirations Site Coordinator (KCHS), KPBSD, Kenai, AK (10/03 to 5/05)
  - Substitute Teacher, School District 7-70, Laurel, MT (9/94 to 6/95)
  - Instructional Aide, Yellowstone Education Center, Billings, MT (5/93 to 8/93)
  - Peer Advisor, University of Montana, Missoula, MT (8/92 to 5/93)
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## COMMUNITY SERVICE

- Young Lives 2016 to 2019
  - Boys and Girls Club, Coach, 2003 to 2014
  - Kenai Peninsula Reading Council, 2007 to 2010
  - National Education Association, 1997 to 1999, 2009 to present
  - P. E. O. Sisterhood, 1993 to 2020
  - Big Brothers and Sisters, 1991 to 1993
  - Special Olympics, Coach, 1988 to 1990, 1992
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## REFERENCES

Available upon request

## Title I Tutor

8/2007-5/2008

Nikiski North Star Elementary

Kenai Peninsula Borough School District, Nikiski, AK

- Assessed students reading performance
- Implemented instructional strategies for individuals and small groups
- Collaborated with classroom teachers, parents, and other members of the instructional team
- Planned and facilitated family nights for Title I families
- Maintained records and completed reports in a timely manner

## School Counselor

8/2000-5/2002

Southwest Region School District (SWRSD)

Koliganek, AK

- Assessed and planned intervention strategies for youth in crisis
- Developed a comprehensive guidance program for kindergarten through twelfth grades
- Worked with community agencies to provide prevention and protection of children
- Administered achievement tests (GED, ACT, SAT, PLAN, CAT-5, High School Exit Exam, and Benchmark Exam)
- Developed master schedule for the high school
- Directed school-to-work activities and job shadowing
- Extra-curricular activities: Student Government Advisor
- \*Region 1 Student Government Advisor of the Year 2000-2001

## School Counselor

8/1997-5/2000

Southwest Region School District (SWRSD)

Togiak, AK

- Assessed and planned intervention strategies for youth in crisis
- Developed comprehensive guidance program for kindergarten through twelfth grades
- Worked with community agencies to provide prevention and protection of children
- Administered achievement tests (GED, ACT, SAT, PLAN, CAT-5, High School Exit Exam, and Benchmark Exam)
- Developed master schedule for the high school
- Directed school-to-work activities and job shadowing

## District Student Government Advisor

8/2000-5/2002

Southwest Region School District (SWRSD)

Togiak, AK

- Organized district-wide student government conventions and maintained budget
  - Trained District Student Government Team in leadership skills
  - Scheduled travel for students to attend leadership conventions
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