

KENAI MIDDLE SCHOOL

Kenai Peninsula Borough School District
201 Tinker Lane, Kenai, Alaska 99611
PHONE: (907) 283-1700
FAX: (907) 283-3180

DATE: 11-17-25

TO: Nate Crabtree,
Director, Human Resources

FROM: Vaughn Dosko

RE: Long Term Substitute Contract

Caroline Cruickshank has now substituted for 20 consecutive days, for Ms. Nabholz in a certificated teaching position. I would like to request a long-term substitute teacher contract be issued.




KENAI PENINSULA BOROUGH SCHOOL DISTRICT
SOLDOTNA ELEMENTARY
162 PARK AVENUE
SOLDOTNA, AK 99669
PHONE: (907)260-5100 FAX:(907)262-4962
Austin Stevenson Ph.D., Principal

MEMORANDUM

TO: Nate Crabtree, Executive Director of Human Resources
FROM: Austin Stevenson Ph.D., Principal
DATE: November 20, 2025
SUBJECT: Request for Long-Term Substitute Teacher Contract

I am requesting that a long-term substitute teacher contract be issued for Michael Huhndorf, who has been substituting for John Cook in a certified teaching position. Michael reached his 20th consecutive day of substitute teaching on November 7, 2025.

Thank you for your prompt attention to this request.

Sincerely,

Austin Stevenson, Ph.D.
Principal





MOUNTAIN VIEW ELEMENTARY SCHOOL

315 SWIRES ROAD, KENAI, ALASKA 99611

Phone: (907) 283-8600 Fax: (907) 283-9340

Hannah Dolphin, Principal

Aubrie Ellis, Assistant Principal

DATE: November 6, 2025

To: Nate Crabtree, Director
Human Resources

From: Hannah Dolphin

RE: Long Term Substitute Contract

I would like to request a long-term substitute contract for Helen (Paulene) Rizzo. Paulene started subbing for Barbara Ralston on September 17, 2025.

Thank you,

Hannah Dolphin, Principal
Mountain View Elementary School