



MOUNTAIN VIEW ELEMENTARY SCHOOL

315 SWIRES ROAD, KENAI, ALASKA 99611

Phone: (907) 283-8600 Fax: (907) 283-9340

Hannah Dolphin, Principal

Aubrie Ellis, Assistant Principal

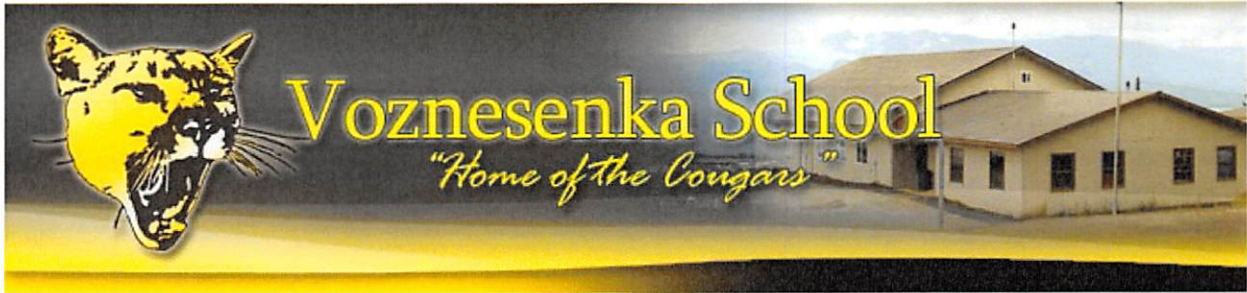
DATE: 3/23/2026

TO: Nate Crabtree, Executive Director of Human Resources

FROM: Hannah Dolphin, Principal

RE: Long Term Substitute Contract

Donna Anderson has substituted for 20 consecutive days, as of April 6th, 2026, for Barbara Ralston in a certificated teaching position. I would like to request a long-term substitute teacher contract be issued.



To: Human Resource

From: Mike Wojciak

Re: Long-term sub

Date: 3-16-26

Handwritten initials in black ink. The first set of initials, 'WJ', is positioned above the second set, 'CW'. Both are written in a cursive, stylized font.

Katherine Serge-Hoeschen was a sub for Angela Finlay from Monday, February 9th, 2026 through Friday, March 6th, 2026. Kathy subbed 20 consecutive days and I would like to request that she receive long-term sub status.

Thanks,

A handwritten signature in black ink that reads "Michael Wojciak". The signature is written in a cursive, flowing style.

Michael Wojciak