



SURPLUS REAL PROPERTY FORM

KPBSD Contact Information

Contact Name			
Contact Phone#		Email Address	

Facility Information

Name Of Facility			
Physical Address			
Occupancy Rating		Square Footage	
Year Facility was Constructed			
Current Use of Facility			
Uses on Grounds			

Funding Obligations & Restrictions

Capital Funding Sources	
Current Debt Repayment	
Use or Title Restrictions	

Average or Projected Property Costs

Utility & Energy	
Routine & Preventative Maintenance	
Grounds Maintenance	
Insurance	
Capital Needs Known	

Board Approval to Surplus Facility

Board Action	(Attach Record of Action)		
Meeting Date		Proposed Date of Transfer	

KPBSD Superintendent Signature Date Board of Education President Date

Please return this form to KPBS Mayor

Surplus Real Property

