

Notes from Board Governance Handbook Meeting on August 25, 2017 from Penny

INTRODUCTION (Revise draft narrative)

Philosophy of Leadership (?)

Representation, and Culture of Respect (?)

MISSION, VISION, (GOALS, AND GUIDING PRINCIPLES) (discuss and/or link)

PRIMARY BOARD MEMBER ROLES AND RESPONSIBILITIES (revise current narrative)

Advocacy

Board Member Responsibilities and Other Information (See p. 3 of current handbook)

Board and Superintendent Relationship

Superintendent Hiring

Superintendent Evaluation

Board Bylaws (include in References too)

Budget Process (change to Finance Process or Finance Committee/Budget Process/or?)

Board Self-Evaluation

Committee Service

Communication (add community remote participation)

Community and Employee Recognition (consider adding Student and Staff)

Community Roles and Responsibilities

Constituent Services

Goals

Graduation Ceremony Participation

Participation in Other Organizations/Governmental Entities (official representation vs individual)

Requests and Visits

Confidentiality

Conflict of Interest

Elected Official

Qualifications

Orientation/Onboarding

Elections-every 3 years, campaign directives,

Exit survey/interview

Oath of Office

Resignation

Filling a vacancy

Hearings (Is this a separate category or part of Problem Solving section?)

Code of Ethics (Acceptable Board Behavior, Board Conduct or Member Concerns Regarding Another Member's Conduct)

Discipline of Member (?)

Legal Counsel

Personnel

Hiring

Evaluation Process

Collective Bargaining

Certified Contracts (tenure)

Planning

Board Goals
Strategic Plan

Preparation

Problem Solving Issues

Appeals to the Board of Education

Complaints

Other ?

Professional Development

AASB, NSBA, Other

Representation of Elected Officials (?) (to be discussed)

Travel and Compensation

Governance

The BOD will institutionalize a focus on continuous improvement leading to student achievement and student success through its development of policy, ongoing evaluation, and commitment to individual and Board Professional growth. (Berlin hb)
(Please note that I added this for discussion and possible consideration.)

~~Committee Service~~ (moved above)

~~Collective Bargaining~~ (already listed above in Personnel)

Parliamentary Procedure

Representation (retitle – cannot act alone only as a whole)

Requests and Visits

Role with the Kenai Peninsula Borough

BOARD BUSINESS AND OPERATIONS

Attendance/Excused Absences, remote participation

Agenda Availability and Meeting Information

Agenda Planning

Board Administrative Secretary

Board Contact Information

Board Organizational Meeting/Annual Expectations

Business Meetings (Schedule, Regular and Special)

Executive Sessions

Indemnification

Meeting Audio

Meeting Protocols and Acceptable Board Communications

Minutes

Officers of the Board

Open Meetings Act

Quorum

Parliamentary Procedure

Requests for Information

Sunshine Fund

Voting

APPENDIX (We will need to look more fully at the Appendix) suggestion - Penny

Board Policy (link)

Effective Leadership Evaluation (link)

Strategic Plan ([link](#))

References (Acronyms, Parliamentary Procedure)

Resources