

Kenai Peninsula Borough School District

Retention/Acceleration

E5123

Student Name	Student ID	Student Date of Birth
Grade	School	Light's Retention Scale Score
What data and observations initially prompted the team's discussion of the student's placement for next school year?		

Assessment Information *(Attach or record most recent standardized, diagnostic, and curriculum-based test scores.)*

mClass	
MAP	
AK Star	
Other	

Describe interventions implemented.

- ☐ Motivation strategies ☐ Regrouping ☐ Teacher change ☐ Small group/1:1 instruction
☐ Classroom accommodations ☐ Pre-teaching/Reteaching ☐ Behavior Intervention Plan/Contract
☐ Attendance intervention ☐ Increased parent communication ☐ At home learning resources provided

Additional Comments regarding interventions implemented.

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Provide an overview of the student's current status in the following areas:

Academic – grade level standards, work habits, growth trajectory, etc.
Behavior – engagement, independence, classroom conduct, etc.
Social Emotional – peer interactions, maturity, self-regulation, etc.

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Monthly meetings are required after the initial recommendation for retention/acceleration is made.

Document monthly meetings to monitor the student and interventions *(use a separate sheet for additional meetings)*

Date	Attendees (name and role)	Meeting Discussion Notes	Meeting Result
<i>Initial Discussion/Meeting Date</i>			
<i>Final Discussion/Meeting Date</i>			

Intervention Team Recommendation:

- ☐ **RECOMMEND RETENTION** – Retain student in grade____for the upcoming school year.
- ☐ **RECOMMEND ACCELERATION** – Advance student to grade____for the upcoming school year.
- ☐ **NO ACTION** – Maintain standard grade-level progression to grade ____ for the upcoming school year.

Intervention Team Coordinator Name	Signature
Building Administrator Name	Signature
Assistant Superintendent Signature	☐ Recommendation of iTeam Approved ☐ RECOMMEND RETENTION (retain) ☐ RECOMMEND ACCELERATION (advance) ☐ NO ACTION (maintain) ☐ Recommendation of iTeam Denied

NOTE:

- By February 1, students considered for retention or acceleration are reported to Student Support Services.
- By May 1, the following documents are sent to Student Support Services:
 - Completed form E5123 for each student listed on the February 1 reporting form.
 - Parent letter explaining decision for each student with Cc: PowerSchool Record and District Office – sent to parent AFTER district office approval is obtained.

Per AR 5123, all students approved for retention or acceleration must be monitored the following school year.