

Handbook Categories update from 8.25.17

INTRODUCTION

Philosophy of Leadership
Representation, and Culture of Respect

PRIMARY BOARD MEMBER ROLES AND RESPONSIBILITIES

Advocacy
Board Member Responsibilities and Other Information
 Representation/Other participation in elected positions/organizations
 Role with Borough
Board and Superintendent Relationship
 Superintendent Hiring/Superintendent Evaluation
Board Bylaws
Board Self-Evaluation
Committee Service
Communication (add community remote participation)
Community and Employee Recognition
Community Roles and Responsibilities
 Constituent Services
 Graduation Ceremony Participation
 Requests and Visits
Confidentiality
Conflict of Interest
Elected Official
 Qualifications
 Orientation/Onboarding
 Elections-every 3 years, campaign directives,
 Exit survey/interview
 Oath of Office
 Resignation
 Filling a vacancy
 Hearings
 Code of Ethics
Finance Process
Legal Counsel
Personnel
 Hiring/Contracts/Tenure
 Collective Bargaining
Planning
 Board Goals
 Strategic Plan
 Preparation
Problem Solving Issues
Professional Development
 AASB, NSBA, Other
Travel and Compensation

BOARD BUSINESS AND OPERATIONS

Attendance/Excused Absences, remote participation

Agenda Availability and Meeting Information

Agenda Planning

Board Administrative Secretary

Board Contact Information

Board Organizational Meeting/Annual Expectations

Business Meetings (Schedule, Regular and Special)

Executive Sessions

Indemnification

Meeting Audio

Meeting Protocols and Acceptable Board Communications

Minutes

Officers of the Board

Open Meetings Act

Quorum

Parliamentary Procedure

Requests for Information

Sunshine Fund

Voting

APPENDIX (We will need to look more fully at the Appendix) suggestion - Penny

Board Policy (link)

Effective Leadership Evaluation (link)

Strategic Plan (link)

References (Acronyms, Parliamentary Procedure)

Resources