

February 13, 2018

To: Christine Ermold, Human Resources Director

From: Joanna Greene, Teacher McNeil Canyon Elementary

Subject: Leave of Absence

For personal reasons, I would like to ask for a leave of absence for the next school year from August 2018 to May 2019.

Thank you very much for your consideration in providing me with the opportunity.

Sincerely,



Joanna Greene



*accepted  
2/14/18  
Cermolada*

Elizabeth Swaby



February 5, 2018

Mr. Sean Dusek  
Superintendent of Schools  
Kenai Peninsula Borough School District  
148 N Binkley Street  
Soldotna, AK 99669

Dear Mr. Dusek:

I am writing to request an unpaid leave of absence for the 2018-2019 school year for personal reasons.

Sincerely,

Beth Swaby

*Accepted  
Carmichael  
2/12/18*

