

Board Self-Evaluation

Option A

Scoring Guide:	Very Good	Satisfactory	Needs Improvement	No Opinion
	V	S	I	N/A

- **V= Very Good**
- **S= Satisfactory**
- **I= Needs Improvement**
- **N/A= No opinion (please only use this option if you have no experience regarding the statement)**

Enter a V, S, I, or N/A next to each statement.

Board Meeting/ Operations Board Performance	Score
Our board refrains from misuse of the executive session provision as defined in the Open Meeting Law.	
We conduct our business ONLY at a properly called meeting.	
Each of our regular meeting’s agendas has a purposeful focus on student learning and achievement, demonstrated through student/staff presentations, student/staff recognition and dialogue connected to students’ learning and achievement.	
Our board members can honestly say, “ <i>We made decisions based on information provided (and/or requested) and not on preconceived ideas.</i> ”	
We as a board receive agenda material in the timeframe established in our policy allowing for adequate time to study information before the scheduled board meeting.	
COMMENTS:	

Board / Superintendent	Score
Our team has a specific and purposeful process for defining our superintendents’ performance expectations and corresponding evaluation, including reflection of our district goals and the superintendent’s responsibility and role in administering and leading our school towards those goals.	
The Board sets aside time, at least semi-annually, to discuss board/superintendent relations.	

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Our board maintains ongoing open lines of communication and observes the chain of command.	
We conduct a comprehensive and fair annual evaluation of the superintendent in accordance with our by-laws.	
The board and superintendent agree on information needed by the board, and when and how the board receives that information.	
Our board understands the distinction between the board’s role and the function of the administration.	
Our board members understand their primary role as policy-maker and delegate day-to-day leadership of the district to the superintendent. (ie... the board is “the navigator giving direction to the superintendent who steers the ship.)	
COMMENTS:	

Student Achievement/ Instruction	Score
Our board utilizes multiple types of student achievement data and district needs assessments to assess student success, reduce achievement gaps, and plan for improvements.	
We understand the local instructional program and the curriculum goals of the district.	
Our board requires systematic evaluation of, and feedback on the instructional program.	
Our board supports social/emotional and employability skills that increase readiness for learning and employment.	
COMMENTS:	

Board and Staff	Score
Our board provides for public recognition of staff achievements.	

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Our board recognizes the importance of staff development and provides the necessary time and funds.	
Our board ensures that our actions and decisions are quickly and effectively communicated to the staff.	
COMMENTS:	

Budget	Score
Our annual budget reflects the strategic plan and supports the district's goals and objectives for student achievement.	
Our board has a good understanding of the basic elements of the district budget.	
The board encourages input from the staff, parents, students and community members throughout the budgeting process.	
We as a board understand the relationship between our budget and our district's goals.	
COMMENTS:	

Planning / Goals/ Strategic Planning	Score
Our board annually reviews and revises the board's goals and the district's long range plan (strategic plan) and then adopts or reaffirms district goals each year through formal board action.	
Our vision statement is widely disseminated in the districts.	
The superintendent's evaluation tool and the evaluation process considers how well the superintendent has addressed the district goals.	
Our board emphasizes setting and monitoring district goals, instead of how staff should achieve those goals.	
Our board evaluates the effectiveness of the instructional program through the accomplishment of annual and long range goals	

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COMMENTS:

General/Other/ Board Development/ Team	Score
We use data to make decisions for the betterment of youth.	
Our board takes advantage of training opportunities such as conferences and workshops relevant to board responsibilities.	
Differences and disagreements between members of the board are worked through rather than being neglected and allowed to continue.	
Each member of the board feels responsible for attaining the goals of the board (board self-improvement plan).	
Our board significantly affects what happens in our school district.	
Our board considers the superintendent's recommendation in every decision.	
Our board is open and honest with each other, as well as administrators and is able to maintain an attitude of mutual trust and respect.	
The Board conducts a comprehensive orientation to familiarize new board members with their role on the team.	
Board members keep the importance of student achievement as their primary focus.	
COMMENTS:	

Community Engagement and Communication	Score
Our Board supports the district and schools to meaningfully engage families in ways which are linked to learning that demonstrate relational skill-building, collaborative and interactive processes (or are informed by effective practice).	
Our Board prioritizes opportunities within the district and statewide for youth to take a leadership role in decision-making, governance, climate building, and school improvement.	
Our Board ensures community, family, and youth engagement measures are built into annual accountability structures.	

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The Board collaborates with other school boards, superintendents, agencies, and other bodies to inform federal, state and local policy makers of concerns and issues related to education.	
COMMENTS:	

Policy	Score
The Board ensures the District policy manual is up-to-date and comprehensive.	
The board makes updated policy manuals available for district employees, students and the public.	
We develop board policies that give the administration sufficient authority and latitude to manage the day-to-day operations.	
Our board uses board policy as a basis for decision-making.	
We provide for periodic policy review and revision as appropriate.	
The board ensures that policies are current with mandates by governmental agencies and courts.	
COMMENTS:	

Statements to ponder for our discussion!

As a board member I: (check where appropriate)

- Participate fully in the superintendent evaluation process approaching the task of evaluation fairly and diligently.
- Introduce new issues through an agenda allowing sufficient time for appropriate study.
- Actively supports and promote the school's mission.
- Make every effort to attend all meetings, do my homework and come prepared to contribute.
- Do not become involved in specific management, personnel, or curricular issues.
- Accept and support board decisions and respects board confidentiality.
- Know what issues bring to the superintendent, or to the board chair, and when I must not deal with the situation individually.
- Avoid involvement in day-to-day operations of the district.
- Know how to get an item on the agenda.
- Introduce new issues through the agenda process, allowing sufficient time for appropriate action.
- Attend school and community activities.
- Make my decisions based on what is best for every child in the entire district.
- Promote the positive image of the district within the community.
- Make every effort to be a positive member of our board/superintendent team.